

County Business

VIRGINIA:

At a regular meeting of the King George County Board of Supervisors, held on Monday, the 18th day of February, 2020 at 6:30 p.m. in the Board Room of the Revercomb Building at 10459 Courthouse Drive, King George, Virginia:

PRESENT: Cathy Binder, Chairman
Annie Cupka, Vice-Chairman
Jeff Bueche, Member
Richard Granger, Member
Jeff Stonehill, Member
Neiman C. Young, County Administrator
Eric A. Gregory, County Attorney

Ms. Binder: I call to order, this regular meeting of the King George Board of Supervisors. Do we have any amendments to the agenda?

Dr. Young: Yes, Madam Chair.

Ms. Cupka: I move to amend the agenda to add a closed session.

Mr. Granger: Second.

Ms. Binder: Any discussion? All those in favor?

Members: Aye.

Ms. Binder: Any nays? No. Chair votes aye. Next up is public comment. Comments will be limited to three minutes per person in order to afford everyone an opportunity to speak. If comments relate to a specific public hearing item, we ask that you offer those comments at the time of the public hearing. Would anybody like to speak?

Mr. Shelton: Good evening. I'm Don Shelton. I live above Indiantown Road. I've been traveling that road in an intersection at Dahlgren Road since 2001 as extreme dangerous one. Three weeks ago, I was almost involved in the accident there, missed me by about six feet. The people, the person that caused the accident was driving about 60 miles an hour in a 40

miles zone. One evening discussing about a turnabout, I did some research because that day actually I said, "We need a red light," but I've done some research this week about the turnabout and how they work and what serve.

I really think that intersection could use a turnabout. In the meantime, if the local law enforcement can do things to slow them down, like sending the American Legion parking lot, run their radar, just turn the blue lights on, let them know how fast they're going. My hell, but those idiots drive 60, 70 miles an hour on 206. Some of the bend down about dead by 20 years ago, but either way we can get beat down and put us a turnabout there, that might be a good idea. Thank you guys for serving our county. Thank you.

Ms. Binder:

Thank you. Would anybody else like to talk? Is there anybody online? Any correspondence? All right. We will close public comment, and reports from members of the Board. Mr. Stonehill.

Mr. Stonehill:

Thanks, Mr. Shelton for coming up. I know you and I have talked about that at great lengths and we'll pass it on to Sheriff Giles and see what we can do with that. Hopefully, we'll get a roundabout here some point or another. Thursday, the 6th, we went to the local government the legislative day in Richmond: myself, Dr. Young, Ms. Cupka. We met with a lot of local government officials from all over the state and compared notes on how their counties were doing as well as ours. Governor Northam was the keynote speaker at lunch.

Then on the 7th and 8th, myself, Ms. Cupka attended the VACo County Board Chairpersons Institute, which is a training class put on by VACo for all new Board members. Again, there were people from all over the State of Virginia. It was very interesting just to see how many of the counties have all the exact same issues that we have here in King George and how they're handling them. It's really good to hear from everybody's different perspective. Then on Monday, the 10th, the whole Board, we all attended the 300th anniversary commitment to education night at the high school.

It was a great time but had by hat all. The keynote speaker there was Jermon Bushrod. It showed great ways that King George high school excels teaching our young folks here in the County. Then on Tuesday, 11th, I attended our second budget work session at Company One. We have obviously a lot of things coming this year and we need to do a lot of juggling here in the county. I finally got a second person to sit on the

Infrastructure Advisement Committee. I would like to appoint Brett Moffitt to be my second Dahlgren person on the Infrastructure Committee.

Mr. Granger:

Second.

Ms. Binder:

Any discussion? All those in favor?

Members:

Aye.

Ms. Binder:

Any nay? Chair votes aye. Motion carries. Thank you.

Mr. Stonehill:

That's all I have.

Ms. Binder:

Mr. Bueche.

Mr. Bueche:

Thank you, Madam Chair. On the 6th, I attended a joint meeting of the King George Republican Committee and tea party. It was very good meeting. It was great to have conversation with those guys. On the 10th, I also attended the career and technical education night at the high school. Mr. Bushrod gave a very inspirational address. It was very motivating.

I was very happy to have the opportunity to meet with him and speak with him. I also had a great conversation with Captain Plue from the Base. I'm looking forward to continuing conversations and working with the base on making King George, especially the Dahlgren district fit better for the county, for their growth, for our growth in that partnership.

On the 11th, I attended our budget work session and we had some great discussions. We have some serious decisions to make and I'll look forward to those conversations. That brings me to what Mr. Shelton was talking about. Thank you for coming out tonight, sir, and addressing us about the roundabout at Indian Town. I've heard from a lot of my constituents on both sides.

Ultimately, my decision is based on something very simple. If you look at Dahlgren Road, it's lined with houses; it's a residential road; two lanes head-on, no shoulder, 18 wheelers flying down at 60 miles an hour, some carrying fuel up to 6,000 pounds of fuel. You know how explosive that is if that winds up in somebody's living room? Not to mention we don't know what's going to the Base. We don't know what's going to Maryland.

I think a roundabout while it's not going to address eliminating truck traffic on Dahlgren Road, there'll be a great deterrent with that turn radius and hopefully make people take roads like 3 to 301 instead of cutting through on 206. I look forward to that coming to fruition. Hopefully, smart scale happens for that.

Lastly, I was very pleased to see that House Bill 961 was passed on for the year by the committee at the general assembly, so very good news. Lastly, I like to appoint Ms. Carrie Cleveland to our Budget Advisory Committee. However, before that a second and I just wanted to give my colleagues the full picture. This would be a second year in a row that Ms. Cleveland would serve on this.

She is also my appointee for the Infrastructure Committee. However, I had no one else that has come up with interest. She reached out to me and said last year she enjoyed and she feels more comfortable engaging in the debate. She's done her homework and she would appreciate if I would consider reappointing her. I said I would be bringing that to the Board tonight.

Mr. Granger:

Second.

Ms. Binder:

Any discussion? All those in favor?

Members:

Aye.

Ms. Binder:

Any nay? Chair votes aye. Thank you, Mr. Bueche.

Mr. Bueche:

Thank you, Madam Chair. That concludes my report.

Ms. Binder:

Ms. Cupka.

Ms. Cupka:

Thank you, Madam Chair. Excuse me. My apologies. Mr. Shelton, thank you very much for coming out. Thank you for your comments. I couldn't agree more. I suspect that that project, if done properly, might be our highest scoring project for smaller scale based on safety needs at a minimum. Thanks very much for your comment. I fully support that project. February 6th, I attended Local Government Day in Richmond with Dr. Young, sorry, Mr. Stonehill. Mr. Stonehill, I want to thank Dr. Young for joining us as we heard briefings regarding the importance of lobbying our state representatives to support the bills that will have a direct impact on our ability to raise revenue for our community.

At this point, House Bill 785 authorizing counties to among other items impose admissions and cigarette taxes in the same manner as cities can

and also Arlington and Fairfax County only made it through the House and crossover and is now on the agenda for the Senate Finance and Appropriations Committee meeting at 9 AM tomorrow.

I know we talked about this a couple of weeks ago. I would urge my colleagues again, renew your emails, look up the members of the Senate Finance and Appropriations Committee because it is on their agenda for tomorrow morning. On February 7th and 8th, I attended also with Mr. Stonehill, the VACo Chairmans' Institute. We heard informative sessions on the role of the chair and vice-chair in a local governing body.

I want to thank Dr. Young for taking time out of his Saturday to teach a session, so thank you, sir. On February 10th, I also attended the 300th anniversary celebration CTE night event at King George high school. Thank you to all who contributed to the program. Thank you to Mr. Jermon Bushrod for coming back to King George to deliver the keynote speech.

On February 11th, I met with Naval Support Activity South Potomac Community Planning Liaison Officer, Andrea Hornung, regarding meeting mutual needs of the Base in our community. Later that day, I also met with Dr. Linda Millsaps regarding George Washington Regional Commission. I toured the wayside Parkland mitigation property, also known as the Buckler House. I am hoping that we might be able to host an open house there to allow citizens to see the layout of the property before scheduling a town hall.

I think if people, if citizens were afforded the opportunity to see, to walk the property, to see the house, to see the shoreline, they might better understand the limitations and possibilities on what we can do moving forward. That evening, I attended the Second County Budget Work Session. Thank you again to staff for their diligence in the budget process.

On February 14th, my colleagues and I participated in the interview selection process of our two finalists for county attorney. Thank you to Director of Human Resources, Amanda Sumiel, for guiding that process. On February 15th I hosted office hours at Smoot Library from 10 AM to 12 PM. Three citizens visited with me during the two hours I was there. We talked about economic development, the new microbrewery ordinance, and school capital needs among other things.

Today, I met with Dr. Rob Gates who serves as one of our citizen representatives on FAMPO's Citizen Transportation Advisory

Committee, or CTAC, and our Director of Economic Development, Mr. Nick Minor, regarding CTAC's role. We currently have a vacancy on the FAMPO CTAC, so please contact your supervisor. These appointments are not bound by your district. They serve to represent the whole County. If that's something you're interested in, contact your supervisor if you'd like to participate.

I also attended FEMA's community coordination meeting this afternoon regarding changes in the flood insurance rate map with Dr. Young, Chairwoman Binder, and community development staff. There will be more to follow regarding the county's outreach to any affected property owners, which staff indicates from a structure standpoint are minimal compared to 2014's effort.

As part of our 300th anniversary commemoration, I want to make sure everyone is aware that L. E. Smoot Memorial Library will celebrate its 50th anniversary with an evening in the stacks on Saturday, February 29th, from 6:30 to 9 PM. Admission is free, but you do need to register for tickets on eventbrite so you can be included in the food and beverage count. They are also hosting an open house the next day, Sunday, March 1st, from 2 to 5 PM if you can't make the festivities on the prior evening.

Save the date based on volunteer groups' availability, the Department of Parks and Recreation will host a Community Cleanup Day on Saturday, March 28th. More information will follow. Thank you again to all of you in our community for the opportunity to serve you. Please don't hesitate to contact me via email or visit me during office hours with your and concerns for our community. My next office hours will occur on Saturday, March 14th, from 10 AM to 12 PM at Smoot Library. Thank you.

Ms. Binder:

Thank you. Mr. Granger.

Mr. Granger:

Yes, ma'am. Mr. Shelton, thank you for coming and sharing your concerns. I think the whole Board agrees with you that that's a very significant intersection and cause for concern. I believe I remember correctly, Mr. Nick Minor told us that it was ranked number 54 in the state, which to me at first sounded like not good because 54 seems like a large number, but just being ranked because I think it was the top 100 was a significant milestone. It's a pretty significant project from it sounds like the state's perspective. Hopefully that as being one of our

SMART SCALE projects that we put forward, that will be one that gets done sooner than later. Thank you.

On Monday, February 10th, I also attended the CTE commitment to education. I'd like to say, thank of all the step that made that happen. Thank you, Mr. Bushrod, for coming to be the keynote speaker. Also, before that as part of that, I'd like to say congratulations to all those students who were inducted into National Technical Honor Society. Well done to them.

On Tuesday, February 11th, I also attended the Second Budget Work Session. We had a good discussion afterward. We also discussed the SMART SCALE at a fairly significant length. I appreciate the good discussion amongst my colleagues and the opportunity to discuss it thoroughly to make sure all concerns were addressed. I think at the end of the day while we may not have agreed, I think we came to a consensus on the right projects to put forth and hopefully it will be for the best of the County overall.

Friday, February 14th, I also participated in the county attorney interviews. Then yesterday, Monday, February 17th, I attended the FRA meeting. Handful of things came out of that. A big one will be in May 5th through 7th. There's going to be a group called Consultant Connect FAM. They're going to give them a tour and a workshop. All the EDS from the region will have the opportunity to brief.

I'm sure Mr. Minor probably heard about this to some degree. Then they're going to based off the tour and the brief out that we gave him, they're going to give us a panel discussion back to the region to tell what went well, what didn't go well in order for the idea of trying to bring a new business and so things to work on and things we did well.

Some other things that came out of it, a lot of statistics that they've been working on gathering, some interesting ones. Our population growth has been for over the area for the last... I don't remember the timeframe for this. It's just one and a half percent, which was larger than the US which was 0.7%. I apologize about the time frame. I have to go back and find that. They also said the job growths had increased by 1.35%, which might not sound like a good thing, but when you take into account that population growth is all ages from zero to whatever being only 0.15% off actually would probably be pretty accurate to being a one for one in order for having new jobs for new population coming into the area.

It sounded like that was really encouraging from our region perspective that things are going well. There's a whole host of other statistics that they were going to be posted in them up on their site. I can make that available and post it to make it available to everyone if they're interested in looking to that stuff. Other than that, I still have an opening on the Infrastructure Advisory Committee, one position left. If anyone is interested, I'm still looking. Please reach out to me and let me know and we can discuss and see if it'd be a good fit. Thank you.

Ms. Binder:

Thank you, Mr. Granger. On February 11th, I participated in our Second Budget Work Session. Outside agencies were discussed, those mandated and not mandated, and also we had a long discussion on SMART SCALE grant choices. I also toured early in the morning in the Buckler House in a nice fog that sent in over the river in concert with Ms. Cupka holding an open house in a property. I also suggested a survey be available for those that attend so we can get their feedback.

On February 13th, I participated in the First Service Authority Budget Work Session. On February 14th, I also participated with my colleagues in the final interviews for a full-time county attorney. On February 18th, I attended the FEMA Community Coordination and Outreach Meeting, and more information will follow. I also attended on February 10th the CTE event at the high school. It was very nice to see once again touring all the rooms and it was as I was a nice presentation.

I thank you to all the teachers and all the people who spoke at the event. It was nice to see all the work that the students do. Always remember that you don't have to just go to a second or four-year college that you can get certificates and you can do workforce development to have a career because the world is your oyster, honestly, for jobs.

You don't have to always go to college. It's really important that we offer the students of King George County a way to not just go to college to find your career. It's a great opportunity. On February 18th, am I repeating myself? I attended the FEMA Community Coordination Outreach Meeting, and more information will follow. On February 29th, I wanted to make sure everyone once again comes out to evening in the stacks. I did enjoy writing and voicing a short video to be presented at the event.

I did that because I can't attend because I will be at the NACo Legislative Conference with Dr. Young. I thank you, Ms. Cupka for stepping in for

me. You probably have to give a speech, so be ready because that's what I was supposed to do. I wanted to tell you two interesting tidbits though that I've found in my research for the video. Many might not know that, but Mr. Smoot, he was a very big philanthropist and one of the things that he liked to do was purchase school bonds.

He purchased the \$150,000 bond that built Ralph Bunche High School, which was a really cool tidbit. I thank our Library Director, Ms. Robyn Tenney for giving me information that... and so I could say these little tidbits. Then the last one was Mrs. Smoot was a little bit of an eccentric and she spent a lot of money in the Memorial room. She made it look very nice and she had these really expensive curtains built-in. It's a long name, so I'm not going to repeat it.

She also made her dress for the opening night of the library from those curtain materials, so that was neat. It reminded me for those that might be a little older of Carol Burnett's famous sketch called Gone with the Wind, no, Went with the Wind, where she made the dress out of the curtain. I just remember that; it made me chuckle.

Finally, I thank Mr. Shelton for coming out and talking about his concerns of route 206 intersection; I understand. In the SMART SCALE discussion, I also had my concerns about 301 and doing too much on there when it's not needed to be done. I think VDOT is pressuring us to make it a thoroughfare. I don't think we need to; we're not there yet. We shouldn't just do something to do something, if you know what I mean.

Lastly, I do not use social media, but I encourage the Shiloh residents to contact me through email or by phone. My information is on the county website. Thank you. That's the end of my report. Give me one second. I have a motion for the consent agenda.

Mr. Granger:

So moved.

Ms. Binder:

Do I have a second?

Mr. Bueche:

Second.

Ms. Binder:

Any discussion? All those in favor?

Members:

Aye.

Ms. Binder:

Any nays? Chair votes aye. Motion carries. Do we have any constitutional officers? Report of the county attorney?

Mr. Gregory:

No report at this time, Madam Chair.

Ms. Binder:

All right. Next up will be our public hearing. The King George County Board of Supervisors will now hold a public hearing to receive public input regarding case number 19-11-Z04 amendment to the King George County Zoning Ordinance to replace courthouse primary settlement area with Courthouse West and Route 3, 301 primary settlement areas to the... if I butcher this word, applicability of the mixed-use development district amendment to Section 14.2.

I will first ask for the staff report and I will open the floor for public comment. I ask that you limit your comments to three minutes in order to afford everyone an opportunity to speak. Upon completion of public comment, I will bring the matter back to the Board for consideration. The Board may or may not take action tonight depending on information received during public comment. Floor is yours.

Mr. Pancotti:

Good evening, Madam Chair, Members of the Board of Supervisors, I'm Louis Pancotti and I will be presenting case number 19-11-Z04 amendment to the King George County Zoning Ordinance to replace courthouse primary settlement area with Courthouse West and Route 3, 301 primary settlement areas to the applicability of the mixed-use development district amendment to Section 14.2.

On October 1st of last year, the comprehensive plan was updated. One of the changes split the former courthouse primary settlement area into the Courthouse West primary settlement area in the Route 3, 301 primary settlement area. To refresh your memory, this is the courthouse primary settlement area in the 2013 comprehensive plan. Here's the now courthouse West and the Route 3, 301 primary settlement area.

Article 14, mixed-use development district of the zoning ordinance establishes the regulations that are intended to promote economical and efficient land use through the unified development. A mixed uses within individual structures, improve levels of amenities, appropriate and harmonious physical development, creative design, and better environment and then generally achieved through conventional district regulations.

Section 14.2, applicability applies these regulations to the courthouse primary settlement areas as put forth in the county's comprehensive plan because that settlement area has now been split into a text amendment is needed and to this section. Here's the text amendment.

All that's changing is that the courthouse primary settlement area is now being replaced with Courthouse West primary settlement area in Route 3, 301 primary settlement area.

Lastly, at its January 14th meeting, the Planning Commission voted unanimously to forward this case to the Board of Supervisors with the recommendation of approval. Therefore, Department of Community Development staff and the Planning Commission recommend that the King George County Board of Supervisors approved case number 19-11-Z04 for a moment to the King George County Zoning Ordinance to replace courthouse primary settlement area and with Courthouse West in Route 3, 301 primary settlement areas to the applicability of the mixed-use development district amendment to Section 14.2. I'll be happy to answer any questions you may have.

Ms. Binder: Do we have any questions? All right. Thank you. Any public comment? Anybody online? Any written correspondence? Do you have any discussion you'd like to...?

Mr. Granger: Sorry.

Ms. Binder: It's all right.

Mr. Granger: I move to approve case number 19-11-Z04 as presented.

Ms. Cupka: Second.

Ms. Binder: Any discussion? All those in favor?

Members: Aye.

Ms. Binder: Any nay? Chair votes aye. Motion carries. Thank you for your work. Next up is presentations and reports. Any presentations?

Dr. Young: No, ma'am.

Ms. Binder: Action items. Department of Economic Development and Tourism, tourism funding requests for continuation of landscaping maintenance.

Dr. Young: Yes, ma'am. Keeping in compliance with the land use permit number 639-43746 or 104 Serviceberry Trees and 120 Crepe Myrtle Bushes were planted within the five and a half-mile stretch of highway medians between Route 301 and Grover Drive on real property under the ownership, control, or jurisdiction of VDOT. The permittee, County of King George, shall be responsible for continuing the maintenance of the facilities placed within the highway right away.

The TAC recommends that the motion to accept the estimate of \$15,773 from Old Town Lawn, LLC, passed at the February 27th, 2019 regular meeting of the Tourism Advisory Committee be sustained. Staff recommends in addition that the continued allocation of \$15,773 of tourism funds for the automatic renewal of the landscape maintenance contract for 2020 be approved.

I'd recommend that the Board of Supervisors authorize \$15,773 of tourism funds to be applied to the automatic renewal of the landscape and maintenance contract for 2020 subject to the approval as the form by the county attorney.

Ms. Binder: Any discussion?

Mr. Granger: I move to approve and authorize...

Ms. Cupka: I can do it during discussion. Go ahead.

Mr. Granger: ... as presented.

Ms. Binder: Any discussion?

Mr. Granger: A second?

Mr. Bueche: I'll second.

Ms. Cupka: If I may as a point of discussion, the... can we make sure the procurement officer receives an updated certificate of liability insurance because the current COI is expired it expired January 10th, 2020?

Dr. Young: Yes, ma'am.

Ms. Cupka: As long as that happens, I'm good with that.

Dr. Young: Yes, ma'am.

Ms. Binder: We have a motion and a second. Any discussion? All those in favor?

Members: Aye.

Ms. Binder: Any nay? Chair votes aye. Motion carries. Department of Economic Development and Tourism, amendment to the tourism advisory committee charter to allow remote participation.

Dr. Young: Yes, ma'am. The Virginia FOIA act authorizes public bodies to provide means by which members may participate in public meetings of the public body by electronic communication as long as the public body

adopts a written policy governing such participation in the appliance with applicable provisions of the FOIA, and the policy is strictly in uniformly apply it without a exception to the entire membership, and without regard to the identity of the member requesting remote participation, or the matters that will be considered or voted on at the meeting.

The Tourism Advisory Committee has requested that the Board approve and amendment to their bylaws authorizing them to promulgate a policy to allow remote participation and their policies. I'd recommend that the Board of Supervisors approve bylaw amendment.

Mr. Bueche: So moved.

Mr. Granger: Second.

Ms. Binder: I have one discussion, question. They're able to do it under the same rules that we are, correct?

Dr. Young: Yes, ma'am. They requested this because they have been having a hard time getting more than a quorum to participate in the meetings, and they ask for a remote policy, participation policy. I'm sorry. I advised them that if they were going to pursue that policy that it needed to mirror the Board of Supervisors and thus the Service Authority Board of Directors who's also mirrored the policy behind the Board of Supervisors as well. Basically, it's the same policy across the Board for all of our governing bodies.

Ms. Binder: I ask that, too, because I know it was Mr. Bennett that you only get two times, right, per year?

Dr. Young: Exactly.

Ms. Binder: They know that there's—

Dr. Young: Yes, ma'am.

Ms. Binder: All right.

Mr. Bueche: Being they're not a governing body and they're advisory serving at the pleasure of the Board though, they're not subject to anything else other than what we deem in their bylaws, correct?

Dr. Young: Exactly. I said governing bodies, but I meant committee as well. It's the advisory committee and their policy should mirror the Board of

Supervisors and that was recommended to them before they sent the request to the Board of Supervisors.

Mr. Gregory: If I may, there are certain provisions of FOIA that do not apply to advisory bodies. However, I believe this, the meeting's provision such as this would apply.

Ms. Cupka: I have a question because in reading this, number four, a quorum of the committee is physically assembled at the primary or central meeting location. If you're telling me they can't already meet the quorum there at the meeting. If they're not already meeting the quorum and they want to participate remotely, I'm not getting how this helps.

Dr. Young: No, ma'am. I didn't say they have a problem meeting the core on. I said they have a problem meeting more than a quorum, so they'll have minimum participation. We're trying to do is encourage maximum participation, so we get maximum insight and input into requests that are being taken to the TAC. We're asking for them to allow for remote policy participation. That way, they would have more than just the minimum requirement to open up the meeting and entertain applications.

Ms. Cupka: Got you. So then, is there a mechanism in place who like this is going to require staff now track who dialed in and how many times they doubt in and you'd be at number three. You either have to be here or you're out. Do we have something in place to make sure because there's a difference between people who are willing and able to serve and can physically make the meetings and something happens and you have travel or you have a vacation or whatever? I get that.

I just want to make sure that we have committee members who are willing and able to serve. When they can be, they will be there moving forward. If they're not, then maybe there's a different issue that we need to address.

Dr. Young: I agree 100%, ma'am. I've had that discussion with the staff. We will have a process in place to track how many people are exercising the remote policy and actually determining A, is this a real need or is this a lack of will to actually be a motivator participating in? We'll make sure that if it's the latter, that that'd be brought to the Board for concern and addressing.

Ms. Binder: All right. Because I also want to make sure that this isn't used as a mechanism to make a quorum either.

Dr. Young: We can't, it has to have a quorum.

Ms. Binder: All right. Do we have a motion?

Mr. Granger: I did.

Ms. Binder: Second?

Mr. Granger: I did.

Ms. Binder: All right. I'm just making sure. Discussion. All those in favor?

Members: Aye.

Ms. Binder: Any nays? Chair votes aye. Motion carries. Department of Finance, SF Mobile-Vision, Dell PowerEdge server for BWC/in-car cameras for deputies.

Ms. Ward: Good evening, Madam Chair, Members of the Board. I'm Wilma Ward, Director of Finance. IT will be upgrading the Dell PowerEdge or server for the BWC in-car cameras for the deputies. This includes the onsite professional service, data migration, and disk publishing. A purchase order would be issued to SF Mobile-Vision for \$19,132.50 to be transferred out of a contingency fund to cover the cost. We're asking that we recommend the Board transfer \$19,132.50 from contingency into IT to pay for the BWC in-car camera upgrade.

Ms. Binder: Any discussion on this? Any questions for Ms. Ward?

Ms. Cupka: We can assume funds are available in the contingency fund. Otherwise, you would not be standing here asking us.

Ms. Ward: I would not be standing here.

Ms. Cupka: Thank you.

Dr. Young: If I may add to the discussion, this is a request that came to us directly from the Commonwealth attorney. It goes beyond the body-worn camera issue. These body-worn cameras data is actually downloaded into evidence onto the server and then that server is then accessed by the Commonwealth attorney to help build cases.

The server that's currently in place is so old as she explained to us that it's taken her hours now to try to access the server and get the data that she needs to build a case. She's requesting that this actually be upgrade to that server so she could have faster access to the evidence that she

needs. The courthouse and their court cases can be more streamlined. It is a pressing issue.

Mr. Granger: I move to transfer in \$19,132.50 from a contingency into IT to pay for the BWC in-car camera upgrade.

Mr. Stonehill: Second.

Ms. Binder: Any discussion? All those in favor?

Members: Aye.

Ms. Binder: Any nay? Chair votes aye. Motion carries. Thank you.

Ms. Ward: Thank you.

Ms. Binder: There's the Department of Fire, Rescue and Emergency Services, appointments, reappointments to the King George Local Emergency Planning Committee, LEPC.

Dr. Young: Yes, ma'am. This shouldn't really be an action item. It could have been captured in the county administrator report. The bottom line is this is the members of the LEPC that Chief Moody's asking for the Board to be appointed or reappointed to the LEPC for a two-year term, and the members are presented in the Board report.

Mr. Granger: Move to appoint, re-appoint the persons identified in presentation as presented to the KGLEPC for a two-year term.

Ms. Cupka: Second.

Ms. Binder: Any discussion? All those in favor?

Members: Aye.

Ms. Binder: Any nay? Chair votes aye. Motion carries. County administration update to financial policies.

Dr. Young: Yes, ma'am. We have had continued experience with three issues regarding the credit card purchases in the county. Number one, we had lack of supporting documentation specifically sales receipts for credit card purchases. The lack, when we do receive sales receipts, they're often not itemized receipts for credit card purchases. We also run across continuous problems where we had sale tax being paid for on local government purchases.

The Finance Department has spent the last two years advising the credit cardholders of these violations and has continually requested adherence to our policies. However, we still have experienced these issues and they've become a chronic problem. In light of this, the staff has proposed enclosed amendments to our financial policies to rectify these issues. I recommend the Board adopt the amendments to the financial policy as presented.

If you go through the financial policy, you'll see specifically that we'll be taking a firm stance with credit cardholders that if they don't have the supporting documentation that's required as landed by financial policy, or if they don't have the itemized sales receipts, or if they continue to have sales tax being paid for on local government purchases, then their credit cards will be suspended until they receive a form of counseling from the director and an approval from both the finance director and the county administrator.

Mr. Bueche:

I had a question. I brought this up a year ago, two years ago. Last time I checked so my numbers could be off, we had over 70 purchased cards for this county. I think that number is very, very high. I think it's very hard to track. I think that you can have some spending that takes place that shouldn't have occurred, or maybe there could have been other ways, bulk purchasing, something like that.

I still don't like the idea that we have that many purchased cards out. If there is a way to streamline that in, not everybody in a department needs to have a card. If there's a need that's demonstrated, fine, but I think everything else should be going through the department head and then up to the financial department, there needs to be some oversight. The more cards you have out there, the more oversight we have of spending county dollars.

Dr. Young:

Yes, sir. You brought that issue up two years ago and when you did bring that up. We actually brought down a consolidated list of all the credit cardholders. We actually reduced the amount of credit cards in the administration by 20 cards. I can say with confidence that those that do have cards do have justification for those cards. We've also have put in place an agreement that no cards are being added to the inventory without the express approval of the finance director, the director, and the county administrator. We have control over the generation of new credit cards.

In addition, we do have a tight process in place where no less than three different sets of eyes review all these different credit card purchases that come through the county. I have 100% confidence in our oversight, ensuring that there's not improper purchases being made. If anything, we're taking even stricter policies and self-policing more to even perfect our process with this policy amendment that was recommended to the Board of Supervisors.

I think that our policy is intact, and definitely the integrity of the process is intact. We'll continue to refine financial policies and make sure that the county is in the best standing with government credit card purchases.

Mr. Stonehill:

Are folks being issued a tax-exempt number as well with the cards so they have that number?

Dr. Young:

Yes, sir. Each credit cardholder has been given a laminated card. For example, mine's on my desk. What happens is if they're supposed to go to Food Lion, or if they go to Walmart to make a government purchase, they're supposed to present that card. The problem is that means they have to step out of line, go to the customer service desk, probably spend 10, 15 minutes explaining why they need or why they deserve the tax exemption or something in some cases notify them that there is such thing as a tax exemption and have to figure that piece out.

The problem is that some people find that process burdensome and what they do is end up going to make the purchases anyway and then they rather fight it out with the Finance Department rather than fight it out with the biller. Now, we're going to get the Finance Department, the tools that they need to say, "Hey, you want to go fight it out with the purchaser because if you bring it back to the county with that sales tax, and your credit card is going to be suspended."

Mr. Stonehill:

Thank you.

Mr. Granger:

The only thing I'd ask is I see in the county credit card use agreement is already says, "I understand the county may terminate my right to use the county credit card at any time and for any reason and aggregate to return the card to the county immediately upon request or termination of employment." I certainly don't mind putting extra verbiage into the policy. It seemed like it was already covered by that to me. Am I mistaken?

Dr. Young: Yes, sir. It's already covered, but we wanted to make sure that it wasn't generic or ambiguous language. By the way, that we're capturing now is very detailed, "Hey, these are the three things specifically that will get your credit card suspended." We're actually going to send these signature pages out to every credit cardholder. They've got to sign them again. They're going to have the new policy, and there won't be any gray area. If you are a violation of one of these three issues, then this is going to be the repercussions for the violations of the financial policy.

Mr. Granger: I'm fine with that. The other thing I have is a real knit and so I apologize. I should email you about it and I didn't. I see the verbiage is added to a handful of different sections. The second sentence says, "Cards deactivated for failing to meet the county financial policy." I believe that first word for should probably be struck and should say cards deactivated for failing to meet the county financial policy. I think it looked like it was copy-pasted.

Dr. Young: Thank you, sir. I appreciate it. We'll fix that.

Ms. Binder: Ms. Cupka, I know you had a question.

Ms. Cupka: Ms. Ward, please thank your procurement officer, Ms. Cobb, because I obtained these from her today and I asked for one for every one of my colleagues. We are all on notice and can police ourselves as well. I agree. I don't think it's acceptable that employees were skirting the process and not wanting to fight it out with the Food Lion clerk or the Walmart manager and choosing their battles with the Department of Finance puts you in a terrible situation, and you shouldn't have to be.

I would also note that in the management letter on our previous year audit, this was one of the deficiencies that was reported. I'm glad to see you bring this forward, Dr. Young and Ms. Ward, so that hopefully we won't have that as one of the findings in our management letter next year. One other thing, is there a mechanism in place whereby employees who have the card signed something to acknowledge they have received this policy update?

They have received it and they acknowledge it and they agree to abide by it, so that later if we have to pull a card from someone, we don't have someone say, "I didn't know you changed the policy. I didn't see that. You can't take away my card", whatever. You know what I'm saying? Is there something we can make people sign to acknowledge receipt of this so can enforce this so it really has teeth?

Dr. Young: Yes, ma'am. That's that last page. The last signature page, that's going to be sent out to every credit cardholder. Every credit cardholder is going to have the brand added to the procurement. We'll make sure that everybody has good understanding, and we have records that they are aware of the new policy. I'm sorry.

Ms. Cupka: Then I just ask if they don't turn this in signed, their card gets pulled, right?

Dr. Young: Yes, ma'am.

Ms. Cupka: Thank you.

Ms. Binder: I just had one, 2.1 the verbiage that's added, just check the spelling and punctuation.

Dr. Young: Roger, ma'am.

Ms. Binder: 2.1.

Mr. Granger: The only reason I ask is if we approve and adopt. We're approving and adopting--

Ms. Binder: Receipt is spelled wrong for one.

Dr. Young: Got you.

Mr. Granger: I totally looked over that part.

Ms. Binder: That's what I'm just double-checking. The only other question I had just to make sure is if there is... sometimes people, you can't. Basically what we're saying is you have to make every effort to get whatever clerk, whatever manager, whatever store to waive the sales tax.

Dr. Young: Roger, ma'am. That's why there will be conversations had with the director, the finance director and the county administrator that way. Like I said, there are those small cases out there where every effort is tried and it just wasn't successful. We understand that, but we just want to basically have that foundation in place to make sure that we have a self-policing policy.

Don't get me wrong, it's a chronic problem that takes place within the administration. I myself have been guilty of it. It's just a chronic problem admittedly we can do a better job at. I believe that these are the tools that we need to set the standard for going forward with our financial policy.

Ms. Binder: I got you. Thank you. Do I have a motion?

Mr. Granger: I move to approve and adopt the amendment to the financial policy as presented with the modification to fix the spelling of receipts and to remove the extra word for in the sentences.

Mr. Bueche: Second.

Ms. Binder: Any discussion? All those in favor?

Members: Aye.

Ms. Binder: Any nay? Chair votes aye. Motion carries. Thank you for your staff, everybody for doing this. This will really help and hopefully that will not be on our audit this year. I know it won't be on our audit this year.

Dr. Young: It won't be, ma'am.

Ms. Binder: Thank you. County administration improvement to Indian Town Road.

Dr. Young: The Virginia Department of Transportation, or VDOT, has completed their improvements to Route 610, also known as Indian Town Road. In light of these improvements, VDOT has asked the Board to adopt the attached resolution so that the road improvements can be added to the secondary road system.

Once the improvements are recorded in a secondary system, VDOT will assume responsibility for the maintenance of the infrastructure. A map detailing the new footprint and the referenced improvements has been included in the Board book. I recommend the Board adopt the attached resolution authorizing the improvements to Indiantown road be added to the VDOT secondary system.

Mr. Granger: So moved.

Mr. Bueche: Second.

Ms. Binder: Any discussion? All those in favor?

Members: Aye.

Ms. Binder: Any nay? Chair votes aye. Motion carries. Thank you. Next, do we have any discussion items?

Dr. Young: No, ma'am.

Ms. Binder: County administrator's report?

Dr. Young: No report.

Ms. Binder: Thank you. That was quick. Ms. Cupka.

Ms. Cupka: I move that the King George County Board of Supervisors convene in closed meaning pursuant to State Code Section 2.2-3711A3 for discussion or consultation with legal counsel pertaining to the potential disposition of publicly held real property, or the acquisition of property for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board of Supervisors.

State Code Section 2.2-3711A8 for purposes of discussion and consultation with legal counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such council, and State Code Section 2.2-3711A29 for discussion of the potential award of a public contract involving the expenditure of public funds including the discussion of the terms or scope of such contract.

Invited to attend the closed meeting as necessary are the county administrator and county attorney because they are deemed necessary, and their presence will reasonably aid the Board and its consideration of the topics to be discussed pursuant to Virginia Freedom of Information Act Section 2.2-3712F.

Mr. Granger: Second.

Ms. Binder: Any discussion? All those in favor?

Members: Aye.

Ms. Binder: Chair votes aye. We are in closed session.

Ms. Cupka: I move that the King George County Board of Supervisors return to public meeting and certified by vote that only public business matters lawfully exempted from open meeting requirements by Virginia law, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered during the closed meeting.

Mr. Granger: Second.

Ms. Binder: Mr. Stonehill, you certify? Mr. Bueche?

Mr. Bueche: So certify.

Ms. Binder: Ms. Cupka?

Ms. Cupka: So certify.

Ms. Binder: Mr. Granger?

Mr. Granger: So certify.

Ms. Binder: I so certify. We are now back in session. Mr. Gregory.

Mr. Gregory: Thank you, Madam Chair. Madam Chair, Members of the Board, I just want to advise you of the proceedings pursuant to the memorandum of agreement that the county has with the Virginia Department of Transportation and the Virginia Tourism Authority for the exchange of replacement parkland for right of way needed for the Harry Nice bridge improvements.

Pursuant to that memorandum of agreement, VDOT acquired a replacement property for the parkland that was or lost, or that's going to be lost for the Harry Nice bridge improvements, the wayside portions of Wayside Park, and Barn Field Park. Those properties are on Roslyn Road as you know. As part of that memorandum of agreement on the Farron parcel, VDOT agreed to construct a small parking lot of exactly 20 parking spaces of aggregate material.

The work on those improvements is going to be proceeding in the very near future. That will be in the offing soon. VDOT will be prepping that property and then preparing to remove the trees and grade the property. Those improvements will be taking place over the next few months. If you have any questions about that, please let me know.

That is pursuant to the terms and the requirements of the memorandum of agreement entered into by the county, Virginia Tourism Corporation, and VDOT to compensate the citizens of King George County and the county for that lost parkland.

Ms. Binder: All right. Thank you.

Mr. Gregory: Thank you.

Ms. Binder: Do I have a motion for adjournment?

Mr. Granger: Move to adjourn until Thursday, February 20th at 6 PM at Company One.

Ms. Cupka: Second.

Ms. Binder: Any discussion? All those in favor?

Members: Aye.

Ms. Binder: Any nay? No. Chair votes aye, and we are done.

[END OF TRANSCRIPT]