

County Business

VIRGINIA:

At a regular meeting of the King George County Board of Supervisors, held on Monday, the 7th day of April, 2020 at 6:30 p.m. in the Board Room of the Revercomb Building at 10459 Courthouse Drive, King George, Virginia:

PRESENT: Annie Cupka, Vice-Chairman
Jeff Bueche, Member
Richard Granger, Member
Neiman C. Young, County Administrator

REMOTE ATTENDANCE: Cathy Binder, Chairman
Jeff Stonehill, Member
Matt Britton, County Attorney

[START OF TRANSCRIPT]

Cathy Binder:

Please take notice that the regularly scheduled meeting of the King George County Service Authority Board of Directors will be held today, April 7, 2020, as scheduled immediately after the King George County Board of Supervisors meeting in order to address and accommodate emergency measures resulting from the COVID-19 pandemic and the governor's emergency orders. We encourage you to attend the electronic participation as provided by the county. I hereby call this meeting of the King George County Board of Supervisors to order. I hereby invoke the rules and procedures previously adopted by this board allowing for electronic participation by some members with a quorum physically present. This action is taken as a result of the COVID-19 pandemic and the governor's orders regarding limiting of gatherings and staying in place during a disaster.

Electronic participation is encouraged and pursuant to the governor's emergency orders, a maximum of ten people will be allowed to be physically present. If you choose to be physically present, you'll be screened by authorized staff for signs and symptoms of illness. Based on the result of that screening, certain physical attendees may be denied entry. The following members are physically present at this time: Mr.

Richard Granger, Ms. Ann Cupka and Mr. Jeffrey Bueche. The following members are participating through electronic and remote means after notifying the Chair of the temporary disabilities and/or other medical conditions exist that prevent the members' physical attendance, myself being one, Cathy Binder, chairperson and Mr. Jeffrey Stonehill. I direct the clerk to include this statement in the statement of remote participating board members to be memorialized in the minutes. Thank you all for attending this GoToMeeting. For my fellow board members, like we did the last time, I'll address each of you in turn when we get to discussion matters, so we can do it in an orderly fashion. Next up, Dr. Young, are there any amendments to the agenda?

Dr. Young: No, Madam Chair.

Cathy Binder: Right now we'll have public comments. Comments will be limited to three minutes per person in order to afford everyone an opportunity to speak. If comments relate to a specific public hearing, I only ask that you offer those comments at this time of the public hearing. Do we have any correspondence? Is there anybody who would like to speak online?

Dr. Young: Nobody online, ma'am. Madam Chair.

Cathy Binder: All right. Thank you very much. Now we'll return to the reports of the members of the board. Mr. Stonehill. Mr. Stonehill there? I'll come back to Mr. Stonehill. Ms. Ann Cupka?

Ann Cupka: Yes Ma'am. On Tuesday March 31, 2020, I attended the county budget work session. Thank you to county staff for your hard work as we continue our budget process and to Dr. Benson for his presentation on behalf of King George County schools. I'm hopeful all departments can work together to find cost savings across the board, as we know the current public health situation will have a significant impact on our revenues for next year and possibly beyond. Friday, April 3, I participated in a conference call for elected officials, hosted by Congressman Rob Wittman. I thanked him for all he's doing to provide us with information regarding federal funding opportunities made available to our businesses to try to bridge the gap during these uncertain times. I pointed out to him that there seems to be a disconnect between the small business administration's funding mechanisms and our local lenders ability to implement the loans in a timely fashion.

As of today, I've seen a number of local lenders now finally able to offer these application processes online. Yesterday I attended the dedication

of the Steve F. Dempsey Canine Kennel at King George Sheriff's Office. Thank you to Sheriff Giles for keeping this on track. Today I participated, just prior to this meeting, in the Rappahannock Area YMCA all branch board meeting. Please know that the YMCA is working to provide services and is working very hard to modify their mission to deal with the changing times. To our county staff, thank you for keeping the county running during what is going to be a prolonged situation. Can any of you all hear anything? We're having a lot of feedback. Okay. Thank you. Thanks for keeping the county running during what is going to be a prolonged situation. Please know your efforts don't go unnoticed. To our teachers and school staff, thank you for sharing resources via email or social media to keep your students engaged. I know it means so much to our families to hear from you.

To our first responders, healthcare workers, grocery and pharmacy workers, thank you for putting yourselves in harm's way to make sure our basic needs continue to be met. To our community, please keep doing what you're doing to care for yourselves and your families, and get fresh air and exercise following social distancing guidelines to stay healthy. Please stay at home unless you need food, medicine or necessary supplies or an essential worker per the governor's order. Do what you can to check in on your neighbors and friends, whether that's a phone call, Skype, Zoom or a wave from your front yard. We are all in this together and we will get through it by working together. We are a community that cares. Thank you again to all of you in our community for the opportunity to serve you. Please don't hesitate to contact me via email with your cares and concerns for our community.

Cathy Binder:

Thank you Ms. Cupka. Mr. Bueche.

Mr. Bueche:

Thank you Madam Chair. I also attended the budget work session on the school's budget. Thank you to Dr. Benson for a very thorough presentation and understanding my point of view. It was a very open and honest conversation that we had and I look forward to moving through that process. I don't have really any other reports per say, but I do have something that I'd like to share for the record. On March 25, I posted something on my social media for my constituents and I feel it pertinent to read and I find it more applicable to today than I did when it was initially written on March 25. While we tend to gravitate to national politics, it's local politics and policies that affect you and your family every single day. While I'm grateful for the job our president and his team are doing to address our national concerns, our congress can't seem to get out of their own ideological way and put aside personal

agendas to do their job. Here at home I couldn't be prouder of the local efforts being made in King George County.

From measures taken by county administration departments, staff and constitutional officers, to keep the business and services of the county flowing, to the sheriff's office program to assist the vulnerable by picking up and delivering medications and essential items, to the schools, civic organizations and not-for-profits who are working to ensure those children who depend on school lunches are being fed, to all our public safety officers, Sheriff's Office to the Fire & Rescue and emergency services, our community nurses, doctors and urgent care and hospital workers who leave their families at home to go out and provide for our safety, security and healthcare. Our truck drivers, grocery store clerks keep commerce moving and restock our shelves with supplies every single day. Business owners are keeping their doors opened by adapting to waters and providing services. The teachers who are now home still working to reach and help their students by any means that they can and parents who now find themselves as educators this far into the educational year while still having to telework.. This isn't a complete list, I'm sure. The circumstances and situation changes day to day, but we as a community will rise to the challenge. You can all be very proud of the role each of you play and the job we are all doing to make King George a resilient county. God bless. Thank you Madam Chair. That's all I have.

Cathy Binder:

Thank you Mr. Bueche. Mr. Granger.

Mr. Granger:

Yes ma'am. I've had the opportunity over the last couple of weeks to call in to a handful of different teleconferences about the COVID-19 situation. It seems to be another dissemination point for information that is pretty freely available currently, though. So nothing really significant came out of those, I felt. Other than that, I did attend, on March 31, the budget work session with the school board, actually with Dr. Benson, superintendent. I appreciate Dr. Benson tele-attending. It's always a difficult meeting to have. The school board is... the schools are the biggest pot of money in the county and so we looked at that one pretty hard and I imagine it's even more difficult having to tele-attend, but thank you to Dr. Benson for making that effort in answering our questions. Very professionally done. Also, this past Monday I had the opportunity to attend the Canine Dedication to Steve Dempsey. I'd like to say thank you to Sheriff Giles for the invitation. I imagine we would have had a lot more people coming out, but we were working to make sure that we were not going above the limit. There were a handful of us

out there, but really appreciate everything that retired Sheriff Dempsey has done for us over the decades as a sheriff as well as a member of the Sheriff's Department.

Other than that, the other thing I'd like to bring up is the 2020 Census. Please don't forget about that. We are at about 50 percent. You can go online, you can call by phone and if you've received it in the mail, you can return that form. Please take the time to fill that out or to provide that information. It is important to the county. I'd like to echo what all my colleagues have said. I would like to say thank you to staff for continuing to keep the county running. I know it's a difficult situation, but I know that we've still received services as well. I appreciate it. I'd like to say thank you to the school. My children have also been receiving packets and things to work on, even to the point where they're going to have the opportunity to take their AP test and so I really appreciate those opportunities in these challenges times to still make that happen. I'd like to say thank you to all of our first responders. Thank you for the dedication and service that you provide. Just, thank you to all those who are critical employees in the workforce and continue to support our community. Thank you. That's all I have.

Cathy Binder:

Thank you Mr. Granger. I see you're online now Mr. Stonehill. Would you like to give your board report? Can you hear us Mr. Stonehill? Do you see him online?

Mr. Stonehill:

I can hear you.

Ann Cupka:

Mr. Stonehill, can you hear us? Mr. Stone-- Yes? Ms. Chairman Binder asked if you'd like to give your board report now.

Mr. Granger:

Ms. Binder, it appears that Mr. Stonehill is having some technical difficulties, I think.

Dr. Young:

Ma'am, we can move forward. Chris Dines is going to reach out to Mr. Stonehill and advise him on what would be the instructions to engage us via phone.

Cathy Binder:

Okay. Well, I will give my board report right now then. I want to personally say to our first responders and county employees, law enforcement, food service and retail workers, educators and those giving medical care in our communities, thank you for all you do. You are the people that are out in the public doing the best you can for our community and I really want to thank you for all that you do. I also want to personally thank all of our county staff that have been working

diligently to get us through all of this and respond to requests from the public, requests from businesses, requests from us as the Board of Supervisor members. All that. I just want to thank you for all you do. Dr. Young, our Sheriff's Office, our Fire & EMS. Chris in IT, thank you for helping me with the GoToMeeting. I want everybody to know I'm here in my house. I have a family member who is a high-risk category. Trying to limit my exposure out in the open just to protect them, but I want to thank... all he did to get this work, it took about an hour and I really want to thank him for making this happen so we could do this in a timely manner.

I also want to point out how important it is that all these people in our communities that are giving back to their community in little ways... I have a neighbor, her name is Rita Swanson. She is hand-making mask for everyone on our road. That is eight houses with family members in it. That's just an example. There are so many examples out there, but that's just an example of these small little things you can do for your community. The teachers that are emailing, that are calling their students that are not in class anymore. My daughter's bus driver called her just to check up on her. Those are just the wonderful things our community is doing. I just wanted this out there in the public that King George is an amazing place. With that all said, everybody knows how much I don't like social media, but because of this to try to get a little bit of presence out there in the community, and it's something I can handle, I did set up a Twitter account and my Twitter is @cathyshiloh. That's @cathyshiloh. If you would like to follow my Twitter handle, as they say, please go to @cathyshiloh. I'm not the best at it, but I'm trying. It's the one that I can manage. I want to thank everybody once again. I also want to point out, Ms. Cupka, if my line drops out, please take over the meeting. I just want to acknowledge that. Thank you. Well, Mr. Stonehill, can he get online yet to give a report? If not, I'll move on.

Dr. Young: I don't think he's connected via phone just yet, Madam Chair.

Cathy Binder: Okay. Well, move on to the consent agenda then.

Mr. Granger: Move to accept as presented.

Mr. Bueche: Second.

Cathy Binder: Any discussion? All those in favor?

All: Aye.

Cathy Binder: Chair votes aye. Motion carries. Thank you. Next up, any reports from constitutional officers?

Mr. Granger: No. No Madam Chair.

Cathy Binder: All right. Report of the County Attorney. We have Mr. Britton available?

Dr. Young: He's in attendance Madam Chair. We're trying to coordinate his microphone.

Matt Britton: Can you all hear me?

Mr. Bueche: Yep.

Mr. Granger: Yes.

Dr. Young: Yes.

Matt Britton: Okay. I guess the phone isn't working. I had the computer on as well. Thank you Madam Chair. Is this good volume?

Mr. Bueche: Yes.

Dr. Young: You're good to go Matt.

Cathy Binder: Go ahead.

Matt Britton: The only thing I have is the emergency ordinance addressing the continuity of operations for the county. As you know, the governor has issued at least three emergency orders regarding COVID-19 pandemic, 51, 53 and 55. I've reviewed those with County Administrator and also the emergency manager, as well as the Sheriff, Commonwealth Attorney and Chief Moody and others. In addition to that, the executive orders have enacted the Commonwealth of Virginia Emergency Operations Plan and the president of the United States has also declared a national emergency in conjunction with the World Health Organization declaring COVID-19 a pandemic. The Board of Supervisors then on March 17 enacted and confirmed the declaration of local emergency done by Dr. Young and as a result of that, the Board of Supervisors is addressing, tonight, an emergency ordinance for continuity of government, which allows, among other things, to hold electronic board meetings.

The Freedom of Information Act generally does not allow the holding of participation of board members by electronic means absent such an emergency ordinance. Tonight you would have two members present

by electronic means, but a physical quorum present, which is allowed under the code as long as those two members have called in and declared their reason, which by the way the government has said this pandemic is a sufficient reason under a disaster for two members to call in. You're now operating under what is called the electronic meeting rules, which you have adopted previously. This ordinance would allow you to meet without anyone being physically present. In addition, the ordinance would delay all public hearings until a time when the Chair and others wish to set them and hear them. After the pandemic is over other people can communicate their comments. It also delays or postpones all of the current deadlines of the county for anything pending, even if it is required by law.

Comments are being taken, as required by code, through electronic means and I believe that the county has provided copious ways to do that. I used two today. Good thing I did. I called in. That didn't work, you couldn't hear me, but the computer worked for me. Any votes taken during such a meeting must be by roll call. That means that the person voting has to state... we have to record it as their name, such as Chair Cathy Binder and how that person voted. All of those votes need to be recorded in the meeting minutes, as well as the fact that the meeting was held by exclusively electronic means. If a meeting is held by exclusively electronic means after tonight, they will be closed to physical presence by the public. In addition and finally the director of emergency management is granted emergency powers, which he typically does not hold. One is to regulate public congregation in accord with the emergency declaration. That is to say ten or less people with social distancing and appropriate screening where necessary.

In addition, the County Administrator who is also the director of emergency management can fund certain contracts while waving cumbersome and burdensome requirements that would normally be in place under Public Procurement Act and other acts and laws Commonwealth of Virginia, such as getting free bids, field bidding and the like, as long as those contracts are for emergency needs, continuity of government, such as renting equipment, purchasing supplies. In fact, we have already done that in order to purchase masks. Under a different provision, but we were able to do that under a contract with a third party. Those things are going to come more and more and so specifically in the code, those cumbersome requirements are waved. In short, the emergency meeting allows for all electronic participation, delays, all deadlines set by law or otherwise by the county's rules and

procedures and gives a couple of additional powers to the county administrator. By the way, Madam Chair, the ordinance is not mandatory. It just allows you to use it should you so desire with respect to the electronic meeting. That's it.

Cathy Binder: We have a motion to accept it?

Mr. Granger: Move to accept the emergency ordinance as presented.

Ann Cupka: Second.

Cathy Binder: Any discussion?

Mr. Bueche: I have some questions, Madam Chair.

Cathy Binder: Okay Mr. Bueche.

Mr. Bueche: First thing, I know this isn't mandatory to use and I do not have a problem with having this ordinance in place, but with some checks. The first being that if this was to be utilized as a tool that it would definitely take a consensus of the board to move to actually utilize this, right. It's not something that the emergency manager or the Chair could say this is what we're doing. It still takes a consensus of the board to say this is how the meeting is going to progress. Is that correct?

Dr. Young: Correct me if I'm wrong Matt, but that is correct. It does require consensus vote by the Board of Supervisors or the governing body.

Matt Britton: Was that a question to me? It was a little broken up.

Dr. Young: Yes. I just wanted to confirm that to execute the ordinance it does require a vote of the Board of Supervisors. It can't be enacted as a unilateral execution or direction of the emergency manager. Correct?

Matt Britton: The Chair can invoke the ordinance, but any member can appear physically if they so desire. If three or more members are present, there will be a physical quorum and you would be participating under the ordinance. If you decided not to invoke the ordinance, then you'd be participating under the electronic meeting rules that you are tonight.

Mr. Bueche: Okay and then my second... Well, my concern is, I would like to see a terminal date on this. If we adopt this emergency ordinance, then I would like a terminal date, just like the governor has declared a state of emergency to a point with an end date and then a reassessment of the situation. I would like for us to do the same, have an end date to where this ordinance can be utilized and then if we find ourselves under a

different circumstance, at that point we could reassess, and then readopt, or extend or whatever. I do believe if we adopt an ordinance of this, with all the other implications involved, simply besides us not having to be physically present but determination of public hearings, determination of deadlines, etc., I would like to know that there is an end point and then we can reassess. That would be a request that we have an end point put into this.

Dr. Young: Yes, yes sir.

Matt Britton: If I may Madam Chair. That's actually in the ordinance. It needs to be re-ordained every 60 days.

Mr. Bueche: Thank you. I'm satisfied.

Matt Britton: It is the very last thing that's ordained. It is further ordained right above the vote. It's every 60 days and the law on that is that it can never last for six months.

Mr. Bueche: Okay and that becomes effective today, correct?

Matt Britton: Say again. Excuse me.

Dr. Young: No. The ordinance would be adopted, but it wouldn't be executed again. It would be a requirement that it'd be cleared a... we're going to move it to contingency and execute the all virtual meeting order, but right now, of course we're not in that current state, so you all vote tonight would just be adopting it to include it in the ordinance as a contingency.

Mr. Bueche: Okay.

Matt Britton: The ordinance will die a natural death if you don't re-ordain it in 60 days.

Cathy Binder: All right. Do we have any other discussion? All right, I'll take a vote now. All those in favor?

All: Aye.

Cathy Binder: Any nays? Chair votes, aye. Motion carries. Thank you Mr. Britton for all your work on this.

Matt Britton: You're welcome.

Cathy Binder: Do you have anything else to report?

Matt Britton: No. If I just may say that it's nice to be back. Good to see you all or hear you all, except for Mr. Stonehill.

Cathy Binder: Hey, we appreciate all the work you've done for us so far. It's been a lot. You came in at an interesting time.

Matt Britton: It's good to be here. I didn't mean it was to see Mr. Stonehill. I just meant I couldn't hear him.

Cathy Binder: Thank you so much. We'll move on to presentations and reports. The middle school chains order request by Adam Vogel, RRMM Architects.

Dr. Young: Yes ma'am. On March 3, 2020, Branch Construction advised RRMM Architects of asbestos discovered in Area A of the King George Middle School. To address this issue, RRMM advised the county to approve a change order for \$85,116. RRMM also advised the county of the fact that the construction company could not continue to work, but are approving the work order and addressing the asbestos. On March 4, 2020, the county agreed to approve the change order with the request that RRMM Architects attend a subsequent board meeting to provide the supervisors more details regarding the change order and to address any additional questions or concerns. Though the board has already agreed to move forward with the change order, I'd recommend that the board approve change order #069 in the amount of \$85,116 by public vote. Again, RRMM is here today and they're here and prepared to answer and entertain any discussions and concern from the Board of Supervisors.

Cathy Binder: Do we have anybody who has any questions? The only thing I want to say is just to make sure for any building that we renovate in the future, that we really investigate the problems that might be there when we put it up for bid so that we don't have the constant change orders. That's my only comment.

Mr. Bueche: If I may, Madam Chair, I have a comment. Not a question for RRMM, but this is why we have contingencies built into the financing of these major projects. This is something that actually fits within what a contingency is. I'm not going to rehash previous issues that we've had with utilization of contingency fund. My only question is... and if you're not prepared for this, I apologize Dr. Young, but how much is left in the contingency fund after this latest approval?

Dr. Young: Currently in the contingency fund, there's approximately \$75,000 left. However, there's slightly over a hundred thousand dollars that was put

to the side, which we call 'Moisture Mitigation' and luckily we have not had to execute that funding. We still do have that fund as a cushion in the event that the project moves along and protracts in another change order as discovered and needed to be addressed. I say \$75,000 on paper for contingency and approximately a hundred thousand dollars that's basically earmarked in the budget that can't be exercised and re-purposed to address contingency needs and requirements.

Mr. Granger: Dr. Young you said we've already approved this, but you would like us to approve it again?

Dr. Young: Yes sir. Just for the record, just approve it via public vote.

Mr. Granger: Fair enough. I move to approve change order #069 in the amount of \$85,116.

Mr. Bueche: Second.

Cathy Binder: Is that a second?

Mr. Bueche: Yes ma'am. I second it.

Cathy Binder: All right, any discussion? All those in favor?

All: Aye.

Cathy Binder: Any nays? Chair votes, aye. Motion carries. Thank you, Dr. Young. We'll move on to the FEMA preliminary flood plain presentation by Mr. Brad Hudson, Director of Community Development. Mr. Hudson?

Kyle Conboy: Good evening Madam Chair. Just waiting for the PowerPoint presentation to come up.

Cathy Binder: Thank you Mr. Hudson for joining us online.

Dr. Young: Madam Chair, just for clarity, it's actually going to be Kyle Conboy giving the presentation. He's our GIS director and works under Brad Hudson in the Community Development Department.

Cathy Binder: All right. Thank you.

Kyle Conboy: All right, so good evening. Why is FEMA updating the flood insurance rating maps in our flood insurance study? Well, there are two main reasons for that. The first is they updated the zone A, which are flood zone subject to inundation and require mandatory flood insurance. The second reason is that they incorporated linear elevation data point into the study. The linear elevation data is more accurate and recent than

the previous contour elevation data that they used in prior studies. The flood plains were last updated by FEMA in 2015 and prior to that they were updated in 2009. You can see it's kind of had about a five to six year update schedule. Next slide please. Thank you. This slide shows the timeline for the FEMA project. You can see discovery was back in 2017, which would have been about two years after the 2015 flood plain map became effective.

In 2019, FEMA hosted a webinar for flood-risk review and in that meeting they went over the technical aspects for the FEMA flood plains. The preliminary maps were issued in December 2019. The digital maps were issued first and then the paper maps came shortly thereafter. This past February, King George County hosted FEMA in the board room for community coordination and outreach meeting. In this meeting, FEMA went over the county's roles and responsibilities for the FEMA project. This coming fall, the appeal period will start and this is a 90-day period in which an individual who believes their building not to be in a flood plain can hire an engineer or a survey to provide data to FEMA for an appeal. If FEMA accepts that appeal, they'll issue a letter of map correction, which will be incorporated into the flood insurance study. Then after the appeal period is over, FEMA will issue a letter of final determination. In that letter, there'll be an effective date which the maps will become effective and that'll be about six months after the letter of final map determination.

Next slide please. FEMA has a lot of good information on their webpage, including some tools that include apps and web viewers. The one I want to talk about tonight is changes since last firm viewer. You can see the web address there is <https://arcg.is>, etc. Yeah and this web map viewer shows the changes since the last flood plains and they're color-coded. An increase in the flood plains will be purple. Yellow will be decreases in the flood plain and then non-change flood plain will be blue. We had 1,090 acres that were in the increase in flood plain for the county and then we had 359 acres that were yellow or a decrease in flood plain for the county. Next slide please. This is a screenshot of the changes since last firm viewer. This area that we selected in the county shows a lot of changes since the last flood plains. The areas that are purple are increases in flood plain and the areas that are in yellow will be decreases in flood plain, which means they'll no longer be in a flood plain. You can see blue-green areas, those are still in the flood plain and are unchanged. Up in the upper left-hand corner you can see a search bar where you can search by your address or place. Then there's also

some other flood tools, including a measure tool and bookmark tool. Next slide please.

This is a FEMA slide showing localities' role for the FEMA project. Review preliminary maps, flood insurance study and summary of map actions. This has already been done. Next, comment on preliminary information. The GIS office regularly provides GIS planimetric data to federal and state agencies. Planimetric data is address points, roads, tower lines, driveways, building footprints, partial data. The next role is appeal preliminary map if desired. Again, this is upcoming in this fall. There'll be a 90-day period. Would require a in share of survey to provide data to FEMA. Reach out to community members is another role. I'll talk more about that on the next slide. The last role is waiting for the letter of final determination to adopt into the zoning ordinance. Next slide. Flood plain action items. King George County already sent out 19 letters to property owners. It had a structure and the FEMA flood plain change areas. That included the increase, decrease in areas that had both.

We also had a FEMA news flash county website with links to web map and it just shows flood plain information. The next step will be when FEMA places an ad in the Freelance Star and that will start the 90-day appeal process. The last action item of the county will be updating the zoning ordinance with the effective date, which we'll get from the final letter of determination. I think that should be in the summer of about 2021 and fall 2021. That's all I have. Any questions or comments?

Cathy Binder:

Do you have any questions? No question? Ms. Cupka and I attended that meeting with FEMA and it was very informative. All right, they have no questions. Thank you Kyle, Mr. Hudson and the whole staff for that report. We'll move on to the action items. First one, Department of Finance. Award of a construction contract for the stabilization of the structure at 370 Emory Lane, King George, Virginia. Dr. Young.

Dr. Young:

Ma'am, that will be... I'm sorry. I'm going to turn these three action items over to Lavita Cobb from our Procurement Office.

Cathy Binder:

All right. Thank you. Cobb?

Lavita Cobb:

Okay. Good evening Madam Chair, members of the board. All right, so Lavita Cobb with Department of Finance. I'm sorry. I forgot to turn on my camera. I actually have three projects to bring to you all this evening. The first one is 370 Emory Lane. Just a little background information. At your meeting on June 19, 2018, the Board of

Supervisors approved the amendments to the public nuisance and unsafe building abatement ordinance and that was just to address unsafe buildings within the county. On March the 29, 2018, Community Development received a complaint of a partially fire damaged structure at 370 Emory Lane and that unit was actually placarded by Fire and Rescue back in 2017. The home is abandoned and it remained open and unsecured since the fire. It's opened to the elements and it's continuing to deteriorate.

At your meeting on February 4, 2020, Mr. Brad Hudson with Community Development, he came and presented and the Board of Supervisors approved funding for this site, not to exceed \$6,500. We put out an IFB and on March 18, 2020 bids were received and we opened them publicly, for stabilization of a structure at this location and we received two bids. The scope of work under this project includes all services, labor and materials necessary for the stabilization of a structure. Additionally, all equipment, tools, transportation, permits, disposal cleanup and all work required to make water-tight the existing fire structure. Also, the contractor will be responsible for the removal and legal disposal of all materials and disconnecting existing electric line and service. The low-base bid in the amount of \$3,500 was submitted by Few Oaks Farm. We completed a review of Few Oaks Farm and we find that the bid and the qualifications that this contract is qualified, responsible and responsive. This evening I recommend that the Board of Supervisors authorize the County Administrator to issue a notice of award to Few Oaks Farm for the stabilization of structure located at 370 Emory Lane in the amount of \$3,500 and authorize the County Administrator to execute a construction services agreement with Few Oaks Farm, subject to approval of the construction agreement as to form by the County Attorney.

Mr. Bueche: So moved.

Mr. Granger: Second.

Cathy Binder: Any discussion? All those in favor?

All: Aye.

Cathy Binder: Any nays? Chair votes, aye. Motion carries. Ms. Cobb, 0405.

Lavita Cobb: Okay. Thank you Madam Chair. I won't give the background information because it's really just the same, but I'll just tell you, at the meeting on February 4, the Board approved funding for 17316 Osprey Rd. not to

exceed \$15,000. That complaint was a partially collapsed two-story wooden structure and the property also has a collapsing small metal structure. The site also has household debris and other undesirable trash around it. We put this one out for bid and on March 12 we publicly opened for the demolition of structures located at 17316 Osprey Rd. We received five bids. The scope of work under this project includes all services, labor and materials necessary for the demolition of structures located at 17316 Osprey Road. The contractor shall provide all labor, materials, equipment, tools, transportation, permits, disposal, securing of utilities, clean up and all work required to demolish the existing structures and dispose of the materials. The contractor shall also obtain all building permits required by Community Development and Department of Health.

The low-base bid that we received was in the amount of \$7,150 and that was submitted by Atrium Construction. We completed their review and we find them to be qualified, responsive and responsible. I recommend that the Board of Supervisors authorize the County Administrator to issue a notice of award to Atrium Construction for the demolition of structures located at 17316 Osprey Rd in the amount of \$7,150 and authorize the County Administrator to execute a construction contract as to form by the County Attorney.

Mr. Bueche:

So moved.

Mr. Granger:

Second.

Cathy Binder:

Any discussion? All those in favor?

All:

Aye.

Cathy Binder:

Any nay? Chair votes, aye. Thank you. Ms. Cobbs, 0406.

Lavita Cobb:

Okay. Last one. 17289 Osprey Rd. At the meeting on February 4, the Board approved funding for this site not to exceed \$10,000. On March 11, we received a total of five bids. The scope of work under this project includes all services, labor and materials necessary for the removal and legal disposal of the mobile home. Additionally, all equipment, tools, transportation, permits, capping and/or ceiling of the well, solar line and electric service, clean up, removal and legal disposal of all materials and debris on the property and also seeding and mulching of all the areas. The low-base bid in the amount of \$4,500 was submitted by Few Oaks Farm and as I stated with the other one, we did a review and this contract is qualified, responsible and responsive. I recommend that the

Board of Supervisors authorize the County Administrator to issue a notice of award to Few Oaks Farm for the removal of a mobile home located at 17289 Osprey Road in the amount of \$4,500 and also authorize the County Administrator to execute a construction services agreement with Few Oaks Farm subject to approval of the construction agreement as to form by the County Attorney.

Mr. Beuche: So moved.

Mr. Granger: Second.

Cathy Binder: Any discussion? All those in favor?

All: Aye.

Cathy Binder: Any nays? Chair votes aye. Motion carries. Thank you Ms. Cobbs.

Lavita Cobbs: Thank you Madam Chair.

Male Speaker: Madam Chair.

Cathy Binder: Yes. Yes.

Mr. Stonehill: I was going to say I just got audio up through via telephone.

Cathy Binder: Mr. Stonehill, at the end I'll let you give your board report. Do you have a board report?

Mr. Stonehill: Yeah. When you all get finished.

Cathy Binder: We'll put you right up there. Glad to hear you now. All right, we'll move on to... Dr. Young, on the Department of Economic Development Tourism Funding for the launch of the visitkinggeorge.com website and the creation of an additional page to support our local small businesses. Dr. Young and our EDA director, Mr. Minor.

Nick Minor: Can everybody hear me?

Mr. Beuche: Yes.

Cathy Binder: Yeah, I can hear you.

Nick Minor: Okay. Great. Good evening Madam Chairman, the members of the board. Today I'll be presenting the Carry Out King George Marketing Plan, as well as an initiative to launch the tourism website. Next slide, please. With unprecedented changes in the short-term retail and restaurant landscape as a result of the COVID-19 pandemic, economic

developers and tourism authority are seeking ways to help their local businesses stay afloat. Part of this effort includes providing essential clearing house locations for information about businesses that are still open and offering curbside **[0:48:38 inaudible]** takeout or shipping. Next slide please. The proposal work is the previously mockup tourism website that has not gone live and installed a new template that reflects King George's character, export and reimport their data on the point of interest contained in that site, keeping the same website name and building a page of the site specifically aimed at promoting restaurants and retailers that are offering curbside takeout or delivery, including links to those businesses online ordering pages, update all plugins on existing site, launch site under the domain name own by King George County. **[0:49:18 You can eventually look]** the website launch the Carry Out King George marketing campaign.

Next slide please. We're rebuilding the site and new theme in building out the additional functionality. It will be approximately \$3,000. Normally this type of job will be a higher price, but since Dahlgren is cutting that cost given the high impact of the COVID-19 impact. Next slide, please. Why this is needed? The COVID-19 pandemic is severely affecting our restaurants and retail shops. The restaurants and retail shops depend heavily on base traffic for business. Due to the executive order handed down by the governor to ensure Public Safety and Health, traffic in the county is down significantly. The county has an existing **[0:49:59 inaudible]** tourism website that needs to be updated. The launch of this site can assist the tourism industry moving forward and help existing businesses right now. Next slide, please.

This slide shows what our website currently looks like. The bottom left slide is actually what the front page looks like. The other ones are those just pages that need to be updated and a change of theme or a change of color theme could assist with that. Next slide, please. This is an existing page that's currently up now that the City of Fredericksburg has. They have a "Love Local" campaign going right now. Right now I believe they just finished up their takeout week. As you can see, they have one slide, one page for food and drink, the other for retail and they have various options at the bottom. I think they're even doing some sort of gift card handout. Next slide please. Stafford has something a little bit more simplistic. They have To-Go Stafford. Restaurant can actually come in and add their names. I mean add their restaurants and their contact information on what it is they're currently offering. Then the largest slide to your right there just has them all listed

out with links to them if they are doing online order. Next slide please. Thank you. Thank you guys. I'm willing to take any questions.

Cathy Binder: I'm going to go in the order of... Ms. Cupka do you have any questions?

Ann Cupka: Yes I do have a few questions. I realize that we have an emergency disaster declaration and don't have to follow normal procurement procedures, but first, have you Mr. Minor, did you consult any members of the Tourism Advisory Committee with regard to their thoughts about moving forward in this fashion? I know it originally was their website, so I'd be curious to hear what they thought about the situation.

Nick Minor: Yes ma'am. I did. That was the first place I went. I talked to them first and asked them what they thought about the idea. They loved the idea. They were concerned about some liability, because at first they were asking me whether we were going to take orders through the website and I told that's something that we would not consider, that's something we can't do, but what we can do is add a direct link to them. That's really... I mean, that was really the only concern we had. I did engage with **[0:52:33 inaudible]** just to see if they would want help earlier in February. They never responded. This was just sort of the standpoint to kind of update the theme and now that we're in this COVID-19 outbreak, I just figured we could sort of kill two birds with one stone by launching the website, as well as kicking it off with the campaign **[0:52:50 inaudible]**.

Ann Cupka: Thank you, so next question. What's your timeline for this? How quickly do you think you can roll this out if we were to approve this tonight?

Interviewer: The page can be done in less than a week. That's just the individual page. The implementing the theme and the relaunch of the website may take, I would say a week and a half or two weeks. These are all estimations. One of the reasons why we haven't done it ourselves is because the website is customized and it requires some additional coding, and just some things that I just don't have. It's just much higher level web development that I just can't do. I can use WordPress, is what it's currently on, but I can't edit the website the way that a professional web developer can.

Ann Cupka: That was going to be my next question, because I was present a couple years ago at that original vendor when they trained myself and another staff member on how to update the website, so I wasn't sure if it was a matter of coding that we just don't have the technical experience for or not. Thanks for answering that. I guess my only hesitation is, that

website was under development for two years, for 2020 and here it's April of 2020 and now we're just kind of getting the ball rolling, because there was an emergency and we need this website to get information out about our restaurants that are still open and our businesses that are still open to serve our community.

Now we have an emergency, I guess, is the point I'm trying to make and I know you aren't responsible for this. All of this happened before you came here Mr. Minor, but by my accounting, it looked to me like we spent \$6,760 on this website that still is not live. This, for me, gives me great pause. I just want to know if we do this, this is going to be live and this rolls and we don't keep having to revisit this conversation over and over again. I think--

Nick Minor:

Yes ma'am. I mean, the plan is to launch the site. The hesitation I would say, is not from our department or I would even say, not from the tech. I think it's just coming from an agreement, collectively coming to an agreement between the tech, the Board and my department. I've been getting feedback from the Board of Supervisors, feedback from the tech on what it is they would like to see. I tried to bring that together in February and then early March this just came upon us. Now this is just sort of an action plan that was like, "Hey, let's get this thing up. Let's try to support the businesses right now," and I know this is an additional cost. This will be a very expensive website when it's all said and done, but I'm just trying to get the job done the best I can.

Ann Cupka:

I appreciate that, but if we do end up approving this tonight, if I could make one additional request of you or your staff, given that the intent of this was to help promote 2020 Tricentennial Celebration events, which obviously we're not having, but if you all could, as part of what you share, your content on the website, keep that in mind and try to, I guess, somehow relay information about what we had planned to do. Like for example, last weekend we were going to have an event at Ralph Bunche. If you can kind of steer your content going forward to be mindful of that, so that we do want folks to still know it is 2020, it is still our Tricentennial, even though we can't get together and celebrate it like we planned. That's all we would ask. Thank you.

Nick Minor:

Yes ma'am.

Cathy Binder:

Mr. Bueche?

Mr. Beuche:

Thank you. Just to follow up immediately on what Ann was just saying, I agree absolutely about the 300th anniversary stuff being put on there,

but July 4th still may happen. We don't know, so I'm optimistic that that's something that could be put on there. Aside from that, first off, Mr. Minor, thank you very much for all your hard work and recognizing our local businesses need some help. With that, has the Chamber of Commerce been working on things and the reason I bring that up is, I have been reading some things about restaurants that are adapting to the executive order and they're still providing takeout services. There seems to be a large support and following on social media. Being this is King George County, the truth of the matter is not everybody is on the internet. I don't know how successful a webpage would be. I love the initiative, I love the plan and I'm not saying I'm totally against the website, but there are things with this particular website that are concerning. When this was presented to us, it was... I'll be gentle and say it was not a good product, okay. That's just the truth. I didn't think it was a good product at the time, the first time I saw it.

Now, there may have been follow up by the department that I'm not aware of, but there very may well have been and it might be a better website. If this does move forward, I like the timeline that Ms. Cupko was asking about. I think that's a reasonable timeline, but I want to make sure we're not rushing to failure, that whatever product is put out there, if this is visit King George and you're highlighting things about the county to advocate tourism, let's make sure this webpage works, there are no dead ends and that it meets our objectives. I don't want to have a halfcocked product out there. I'm a little leery about having multiple webpages for King George County after we just rebuilt our entire website, but I'm not a professional in economic development. That's why we got people like Mr. Minor. If this is what he believes, as long as those checks could be put in place, then I got no problem.

Nick Minor: Thank you sir.

Cathy Binder: Mr. Granger.

Mr. Granger: I have no questions, but thank you. Thank you Mr. Minor.

Cathy Binder: Mr. Stonehill? Mr. Stonehill. Mr. Stonehill, can you hear me?

Ann Cupka: Mr. Stonehill, are you still on the line?

Cathy Binder: Well, let me ask my questions. Maybe he'll be online by the time the questions are asked. A couple things. I know I had met with you Mr. Minor in February and you had said this would be live by now. I know there are issues with the original vendor and one of my concerns of

going to another provider is, that original vendor, do they still own our domain? I mean, I know we have our domain name, but I would like it to be all in one location so that two different entities sort of not only... I can't think of the right word... our website... and with that being said, I'm a little leery of entering into an agreement with another vendor without fully being able to vet it and does that lock us in to using that vendor for the continuation [1:01:57 inaudible]?

Nick Minor: No ma'am. This is strictly for design. There is an option to have that vendor host it, but they're not interested in it. This is only for the design of the website, for the theme change and for the creation of that additional page.

Cathy Binder: It's just for that page and the theme. That does not lock us into a permanent agreement with that vendor? Is that correct?

Nick Minor: No ma'am. As long if we choose to have him host it or to have them host it.

Cathy Binder: I would like that specifically in whatever agreement we have.

Nick Minor: Yes ma'am. Yeah.

Cathy Binder: Another thing is too, along with our tourism in the 300th and local businesses, I want to make sure that we include all businesses that are being affected now so people would know they're open. For example, like a Hardware. Not just restaurants. All of our local businesses.

Nick Minor: Understood, yeah. All the businesses should be listed as long as they're involved in tourism or retail or have any aspect of that. As long as they fall in that industry group, they'll be listed on there.

Cathy Binder: Okay, because I just want to make sure we promote all of our businesses in King George County. Mr. Stonehill are you online yet?

Mr. Stonehill: I think so. Can you hear me?

Cathy Binder: Yes. I can hear you. Do you have any questions?

Mr. Stonehill: Yeah, I had just a couple of questions. I mean, I've been [1:02:34 inaudible] this website the last two years and it hasn't gone live yet. My concerns are... Websites, I run a small website and it's not all that difficult. Number one, we don't have people staffed that can take care of this website or [1:03:00 inaudible] an outside agency take care of it.

My other question is, is there nobody here [1:03:08 inaudible] that can forge the website for us. I mean, it's not very difficult to do.

Nick Minor:

Yes sir. I understand that. I have [1:03:21 inaudible]. I asked him if he could do that specific type of web development. I was under the understanding that... well, from what I heard from the current developers that this is a customized website. There is no... To be frank with you, you'd have to do additional coding in order to change, I would say, the color scheme or to change the format of this website that they have specifically done. I'm not sure if the consultant has that ability or not. I didn't engage with them, but I know that the consultant that I am working with does have that ability. That's one of the reasons why I wanted to work with them because they have expertise in tourism websites and economic development websites.

Mr. Stonehill:

Nobody here in King George can [1:04:13 inaudible] a website like that? We don't have any designer here in the county?

Nick Minor:

Not that I'm aware of sir. I can definitely take a look before that check is set, but this is kind of time sensitive given the impact of this. The surveys that I sent out and the responses I've been getting from those surveys, it seems like they're in pretty bad need right now. They need some kind of support to look for an additional consultant right now would maybe a little bit more too time-consuming.

Mr. Stonehill:

Well, I know your predecessor was working on this for a while and like we said, it's been two years in the making to do so. Like Ms. Cupka said, it's just kind of coming to [1:05:12 inaudible] right now due to emergency that we have going on. Like I said, it's not rocket science to do the website, so maybe there's somebody local that can do something like that and so that we don't have to burden Mr. Dines with yet another website for us. Those are just some of my concerns and questions.

Nick Minor:

Mr. Stonehill, when you say local do you mean inside of King George or just within the area?

Mr. Stonehill:

Well, it would be great to have a King George-based business or resident that does it for our website. I mean, that would be great to be able to do.

Nick Minor:

Understood sir.

Mr. Stonehill:

That's all I have on that.

Cathy Binder:

Mr. Stonehill, jumping off that point, my other thing too is we're not getting a lot of tourism dollars right now and every dollar is precious in that tourism fund. Using another \$3,000 off of that just concerns me a little bit and I've always said and I know I say this a lot to my colleagues, that I think coming with this crisis, we realize that we really need somebody in our county, on our own staff, that is responsible for our branding, our marketing, our social media, our website and they're part of the King George staff and so they really appreciate King George, work for King George. Not saying an outside vendor wouldn't, but I'm only for someone that's pushing our brand as part of King George and not an outside vendor.

I just don't want to make a quick decision like this just doing this right away and then get locked in some contract with an outside vendor just for a short-term thing when maybe we take a little time and see if we can find somebody local. There are a lot of people in our community that might even volunteer their services. We have a lot of smart people in our community. What do you guys think? Any other discussion?

Nick Minor:

I have a question Madam Chair--

Nick Minor:

[1:07:17 inaudible] and I understand that Ms. Binder, but economic development and I would say the tourism website development or marketing side of it, it's a very small group. There's only a handful of people who actually do this. I understand what our competitors are doing. Not that we're necessarily competing on anything like this, but when this is over, we will be. That's one of the reasons why the person I chose is the person that I think is going to do this website or I hope does this website. I'm trying to get them to do it, because they work with other organizations, other localities. They work with other regional groups as well. I trust their expertise. I have worked with them in the past, probably about five years ago, so I know what they're capable of doing. I know how quick they are. I mean, that's really what I'm going off of. I'm going off their expertise, who they work for and just their economic development, marketing, previous work.

Mr. Bueche:

Madam Chair--

Cathy Binder:

I understand. Yeah, go ahead Mr. Bueche. I just wanted to finish off that comment and then I'll get you. I respect that. I would like to be able to do research. This originally wasn't even slated to be on the agenda and I would just like to do a little more research than just making a snap decision. Mr. Bueche?

Mr. Bueche: Thank you Madam Chair. A couple of things. First off, I like the fact that Mr. Minor does have experience with them, so that kind of gives me a little confidence... This is his department, so I'm glad that he has confidence and is very familiar with them. With that being said, I'm sensitive to the fact that, as he pointed out, this is time sensitive. We have businesses that have revenue shortfalls. Just like the county is experiencing it, these businesses are. Now, I know Congress passed the bill, the president signed it, the small business loans, they're not rolling out. Banks are having issues getting these things taken care of and our small businesses actually need a lifeline. They need a life ring thrown. Given the timeline and if Mr. Minor believes this can work, I have one question for Dr. Young. What is our balance in the Tourism Fund as of right now?

Dr. Young: Sir, monies that were appropriated given all the events that we requested for the 300th Anniversary that brought the balance down to \$529,000. However, since those monies aren't going to be spent like on the Ralph Bunche and the previous, I can give you a rough estimate that it's going to be closer... I mean, the balance now is closer to \$560,000, \$565,000.

Mr. Bueche: If Mr. Minor is requesting \$3,000 and this is going to throw our small businesses a life ring, I can't... I'll support it.

Ann Cupka: Madam Chair, may I ask--

Cathy Binder: Go ahead Ms. Cupka.

Ann Cupka: Thank you Madam Chair. If I could just ask Mr. Minor a follow up question. This engagement, this \$3,000 is for layout, redesign, but it's not for continual updating of content, correct?

Nick Minor: Yes, that's correct. The idea is, the theme, once he changes the theme, it will be edited. I will be able to edit it myself, me and my staff. That's the issue with the current site. If we wanted to change the color scheme or if we wanted to re-layout the page, we would have to contact the consultant every time. Once he changes it to the one that I hope we can work with, then I will be able to do that.

Ann Cupka: Thank you and that was going to be my next question. You do have a staff member trained on WordPress, right, who can make updates? This is not a matter of us having to engage Mr. Dines or having to continuously engage this vendor to update the website, because as long as you get the template set the way that you want it to, addressing the

coding issues that you can't resolve in-house, then in-house you can use... You all know how to update WordPress, right and you all can take care of that ongoing yourself, right?

Nick Minor: Exactly.

Ann Cupka: Thank you.

Nick Minor: Exactly. My previous experience at the FRA, that's what I did. I managed the website, but the template was different than the one that the Tourism website currently has now. I would create pages, I would design that page and I would maintain that page. With this current layout, I can't get in there and make these additions to it, or change the color scheme or change a page to it. Once this additional page is made, this page can be used for further events or further campaigns that we want to run, whether it's for the census or whether it's for shop small or it's whatever we'd like to use it for. It's to promote the county moving forward.

Ann Cupka: Thank you Mr. Minor. You have addressed all of my many concerns. Thank you very much.

Cathy Binder: Just to clarify, I want to make sure. This \$3,000 would be used for the vendor to fix the tweaks we had mentioned before on the website and to create that one page and that would be it? Correct?

Nick Minor: Yes ma'am.

Cathy Binder: Okay and no continuation unless we decided to, correct?

Nick Minor: Correct.

Cathy Binder: My last question. With the original vendor, do we... with this new vendor, how are they going to be able to change the theme in that and fix the website? Do they have to contact the other vendor to get that permission or...?

Nick Minor: No ma'am. We completely control the website. It's just a matter of being able to edit the website.

Cathy Binder: Okay. All right-- Go ahead.

Nick Minor: The current vendor just host the site. They manage it on the hosting, I would say, just hosting it on the web and they charge us a fee for that. As far as the design, we can have whoever we like design it. It would just

be nice if we could design it internally so we don't have to spend money every time we want to.

Cathy Binder: Yeah, that would be nice. Just as long as we make sure that we're able to do that afterwards, but you said that. Do we have any more discussion on this? Or I'll take a motion.

Mr. Granger: I move to authorize \$3,000 in expenditures against the Tourism Fund to fund the launch of the visitkinggeorge.com website and create additional page that promotes and supports our retail and restaurant businesses in King George.

Mr. Bueche: Second.

Cathy Binder: We have a second?

Ann Cupka: Yes. Mr. Bueche second it.

Cathy Binder: Any discussion? All those in favor?

All: Aye.

Cathy Binder: Any nays? Chair votes aye. Motion carries. Thank you Mr. Minor.

Nick Minor: Thank you. You guys have a good night.

Cathy Binder: All right. Next up, County Administration, transfer of funds for County Attorney.

Dr. Young: Thank you Madam Chair. The Board of Supervisors hired the County Attorney outside of the adopted budgets. Therefore, funds must be allocated to the County Attorney budget for salary and benefits through the end of the fiscal year. I recommend the Board of Supervisors approve a transfer of \$52,708 from the general fund balance to the general fund and appropriate these monies to the payment of salary and benefits for the County Attorney.

Mr. Bueche: So moved.

Ann Cupka: Second.

Cathy Binder: Any discussion? All those in favor?

All: Aye.

Cathy Binder: Any nays? Chair votes, aye. Motion carries. Thank you and welcome aboard Mr. Brandon. Next up, discussion items. Do we have any? Dr. Young?

Dr. Young: No, Madam Chair.

Cathy Binder: All right, so we're up for your report Dr. Young.

Dr. Young: Thank you Madam Chair. First let me thank the Board for all the kind comments that you all have relayed to the county staff as we work diligently to provide appropriate emergency response to our general public. More than your words, I really want to thank you all for your continued support and confidence in the county staff. Our guys have been working very hard and I'm really proud of all the actions and efforts that they put forth to sustain government operations, but we can't do it without you all support and more importantly, without you all confidence. That's not a loss on us and we thank you all for that. Madam Chair, I want to seed time out of my County Administrator report to the Emergency Management team. Given the fluid situation on the ground and our current state of affairs, I thought that it would be prudent as both you and Mr. Britton agreed, to provide the Emergency Management staff time to provide an update to the Board and the general public regarding the COVID-19 virus. Before I ask them to come forward and present their presentation, I do have a plug from Chris Clark from the Parks & Recreations Department and I read his comments.

First, he wants everyone to stay safe in you all, but he wants to remind everybody that all playgrounds and restrooms continue to be closed until further noticed in an effort to stop the spread of COVID-19. Our parks are opened for passive recreation only. Park users must comply with social gathering and distancing requirements, as established by the Center for Disease Control. In addition, King George County and the Commonwealth of Virginia are leaders in a 2020 Census response. Virginia currently ranks fourth among all 50 states and King George County is 57th among counties with population under 32,000. We have had 53.8 percent of our households return to their census. While this is a fantastic response rate, we'll need the remainder of our residents to respond. You can respond online at my2020census.gov, by phone at 844-330-2020 or by mailing back your census form. You do not need your census ID or to have received a mail in order to respond.

Starting in May, census workers will begin to visit homes that have not responding. Please practice social distancing between yourself and the census worker by responding today. If someone does not have internet access and would like to respond online, they can ask a relative or a close friend to help. Responding only takes a few minutes. If residents have questions or concerns, they can reach out to Chris Clark, the Director of Parks and Recreation and the Chair of the Census Complete Committee. His phone number is 540-775-4386. With that being said, Madam Chair, I'd like to invite both Chief Lynd, our Emergency Management Director and Chief Moody, the Fire & Rescue chief for King George County Fire & Rescue Department to present the Board and the general public an update on the COVID-19 crises.

Cathy Binder: All right. Thank you. The floor is yours.

Chief Moody: Madam Chair, can you hear me?

Cathy Binder: I can hear you fine. Go right ahead.

Chief Moody: Good evening. For the purpose of the viewers, my name is David Moody. I'm the county Fire & Rescue chief and Emergency Management coordinator. I have with me Steve Lynd, battalion chief and deputy Emergency Management coordinator. First I want to just... we want to take the opportunity to update the board and some of the actions that Fire & Rescue, public safety, law enforcement and our county actions that we have undergone since the last time we provided you an update. Real quick, just want to provide you some of the latest numbers. I know everybody is fully aware. You can't turn on your TV or a computer without seeing this information, but just for the purposes of the Board and also the viewers, as of latest today, nationally we're up to 374,000 cases of COVID-19. This was an increase overnight. Last 24 hours over 69,000 cases. We're over 12,000 deaths nationally. In Virginia we're over 3,333 cases, an increase of 455 in 24 hours. We're also tracking what's occurring in Maryland.

In Maryland, 4,371 cases, an increase of 326 over the past 24 hours. The Fredericksburg region, which includes our Rappahannock Area Health District, reporting 93 confirmed cases and that's an increase in seven in the past 24 hours. In King George County we are at nine and we had no changes in 24 hours. I mentioned Maryland just as a point of interest. I've had a lot of candid conversations with Dr. Young and our other emergency management team and we have more cases, confirmed cases, in Charles County than we do in our entire Rappahannock region.

We're seeing quite a bit of a hotspot in the national capital region, particularly in Maryland. Just as our recent numbers today, a hundred and thirty six confirmed cases, what the health department in Maryland is confirming just for Charles County. 46 in St. Mary's. St. Mary's was just right at double digits last week. Now they're at 46 confirmed cases. I spoke to the director of Emergency Management for Charles County earlier today and they were... believed that there was a Delta difference of about 30 something cases that they're right around closer to the 160 mark.

Really jumps up once you go to accounting north of Charles County and Prince George's County. They're at 1,020 cases. Montgomery County is at 871. We are seeing... obviously this of great importance to King George County, because we have a bridge that connects the two states. Even though we have some essential stay at home orders in both states, there's still a lot of latitude in which people can be on the roads and they still have to shop and they still have to work. We see that transient progression still being a fairly significant risk for our county and our community. With that, I'm going to... Where's our clicker?

Male Speaker:

Chris is our clicker.

Chief Moody:

Oh. Click it Chris. Next slide. Okay. Just real quick. Some of the summary of this county action, obviously March 16 we declared a local emergency as a county. March 19 the county office is closed to the public. The 23rd, our EOC opened and is still opened today. Also, on the 23rd the governor closed schools for the rest of the academic year. March 25, King George Sheriff's Office started an elderly assistance program with pharmaceuticals and different things. March 27, first citizen in King George County confirmed COVID-19 case. March 30 the governor issues a stay at home order. March 30 also we launched a King George information hotline and email. We want to give you a little bit of updates as we go through. We got just a few slides here and I'll turn the next one over to Chief Lynd.

Chief Lynd:

Thank you. In reference to the hotline, as of today we've had 13 calls to the hotline and 70 emails that our staff's interacted with citizens. Some of the questions ranged questions about how to get COVID-19 testing. Questions about the stay at home order. Also questions about the grocery stores and when they're opened. What stores are opened and any special hours for senior citizens. We gathered that information and we relayed it to the citizens as quickly as possible and answered all their questions. The Chief mentioned the numbers. These are screenshots I

took off of VDH and Maryland's public health webpage. It showed the numbers and a breakdown of the localities. The chart in the upper right-hand corner is from the Rappahannock Health District, which breaks down each locality, new case, the patients that are being isolated at home or in the hospital, how they received their tests and how patients that were in the hospital that were discharged out of the hospital.

We're tracking a lot of data that fortunately a large percentage of these cases, the patients are doing really well, recovering at home, very few of them requiring long-term possible admission. That's good information out of that. Next slide please. All right. When we met to come up with our battle plan for the response to the COVID-19 pandemic, it was really based on four big pillars, if you will. With the county Fire & Rescue, and also the Sheriff's office involved in that, public information, having a concise way to get information out to the citizens, with your KG Alert, with the website, with social media and use supervisors that have Facebook pages help us push that message out. Government services, maintaining the central government services for people to interact with government officials, pay their taxes, building permits, those kinds of things and doing it in a manner that's safe for the public and also safe for the county employees. Public safety, the 911 response, screening the calls when someone calls in 911, gathering all their appropriate information, when Fire & Rescue and law enforcement go to the scene they have their information, wearing the appropriate level of personal protective equipment and handling all those aspects with that.

Emergency management, another pillar of that involving all the players that our Emergency Management plan into this event. County staff. We spent two years training and refining our plan, bringing in employees from this building to help support emergency management and it's worked really well in this event. Those are our big four pillars. Next slide please. This is our dashboard and this is being published on the county website and we're pulling information from official sources, CDC, World Health Organization, VDH, Maryland Public Health and we're putting all that information there. This is being sent out from my office out to all the department heads, senior staff and we also now have the version that will be published on the website. We update that right now every Monday to Friday, every business day and if the tempo picks up and we need to do it on the weekends too, we can do it on the weekends. One-stop shop to get the latest information. The number of calls we've run in the last three days and also the number of calls that we considered to

be possible COVID-19 cases where we used a higher level of PPE just to show some trends and show some data.

Regional activities, business information, better med location in Fredericksburg is doing the curbside COVID-19 testing. Those kinds of things we try to capture. Next slide please. Some of the things we've been doing in our EOC, this picture right here is us having a teleconference, just the other day. We're tracking, as the Chief mentioned, these cases all throughout the country and especially here in Virginia and Maryland. We're providing data to Virginia Department of Emergency Management. They want to know our burn rates for PPE and all kinds of information so they can put all that together and see what they can request, equipment they can request. We're answering any question any of the department heads have about this event and measures to take to protect our staff. Participating in conference calls at the state level, at the regional level and even at the local level. Ordering PPE, personal protective equipment, we've just completed the process to do a large order to restock our N95 mask. You've seen on the news that they're in short supply. We partnered with larger localities in northern Virginia to make one big purchase.

We're tracking our costs. We did get a disaster declaration for this event. We're going to eventually get to the point where FEMA and VDH want to see our expenses and how we can justify that when it comes to be... some of them may be eligible for reimbursement that we have all that data, all those documents, all those invoices together to show to VDH and FEMA. The information hotline that we've started and we staffed that and are also using county staff for that. That's worked really well and we're managing that out of our EOC also. Coordinating volunteer groups. One of the things we got a request in to help the schools with their lunch program and we were able to partner with Lifepoint Church to get them involved with that and that's helped a lot and fulfilled their need, and also for the groups that want to help volunteer, to give them a mission to do. Also, the county entered into a regional agreement with the local governments to share resources if needed to help all the other governments respond to this event.

While we're doing that, we're also putting fires out, running EMS calls and see the graphic right there at the bottom right. That was a thunderstorm that blew through today. We were tracking that in the EOC and we were getting our thunderstorm warnings, lightning strike information. Our normal emergencies don't stop happening because of this. Next slide please. Public messaging, this slide was from last time

we were up here speaking to you. It was worth putting back in this presentation again, where citizens can go to get information. Our Facebook page, King George Fire and also Sheriff's Office Facebook page we mirror as much as we can, so make sure that the message gets broadcast out to as many citizens as possible. Our KG Alert, we're using that a lot. So citizens, if they have trouble with their KG Alert, please let us know. We'll get it fixed. Of course, the county website. Next slide please. Messages for the citizens, what they can do to help in this event? The government has 30 days to slow the spread and that's very important. The social distancing, if you're sick stay home, avoid large crowds, non-essential travel. All that stuff is working and we're going to continue to do that through the duration of this event.

Hopefully you hear they flatten the curve and knock down those cases and hopefully get pass this sooner rather than later. Follow official information. Especially on social media, everyone's an expert. We encourage citizens to really follow what the government's putting out, the CDC, the Department of Health, what we're sharing and also what VDH is putting out about how to protect your family, how to respond to this event and how to recover from it. Next slide, please. Here's our websites, addresses for all those websites and also our link to our Facebook page, King George Fire. Next slide please. Any questions? Chief, go ahead.

Chief Moody:

Just as a point of interest, kind of give you an update. As of today, our crews have responded to 22 potential COVID-19 patients that had the symptoms of COVID. We had a little break over the weekend. It hit hard yesterday and this morning we had two walk-ins to company one that drove up within five minutes of each other. This, as you can imagine, takes a lot of equipment. Certainly, our folks want to be protected. We have changed some of our protocol, some of our procedures, but we're at a point now from everything that's being told to us. So we are going to assume if a person has any fever, any shortness of breath, any difficulty breathing, that they have the symptoms of COVID-19 until proven otherwise. We are staying fully protected. Obviously, we don't want to under-protect ourselves only to find out an hour later that they... or two days later that they've been exposed to that and we have to take measures. We did have one employee that did have some symptoms of fever and general illness. That kind of raised the level of an alert. We did receive some good news the other day that his COVID-19 test did come back negative. That was a good sign, but any questions that we can ask?

Male Speaker:

Yes sir.

Mr. Bueche:

I have a question. The dashboard, I love it. Okay, but I do have a problem with it and it's not with you guys. Okay. Testing used to take ten days. People would get tested. They'd get the results back. Ten days later you get notified there's a confirmed case. Okay. We're not finding out when these people are recovering. I'm not seeing these people being taken off the rolls. The numbers are going up and I don't see anything coming down. It's not that difficult and this isn't you, but this is definitely geared towards some other entities. I need to know what the recovery numbers are, at least for my citizens. Okay. If there's people and I'm not aware of anyone having COVID-19 for a month. It might be out there. I'm not a doctor, but my understanding is the cycle isn't that long, so people that have been diagnosed two weeks ago and the test results took ten days for them to get, we should have some recovery numbers. I noticed on the dashboard you allotted for that information.

We need to get those numbers and start finding out what is the recovery rate starting to look like and give our citizens a full picture. Right now there are some people that are looking at this and saying, "Oh my God, the numbers are only going up and up and up." I mean, we need to approach this rationally and calmly, but with all the information at hand and we can't do that if we don't have all the information at hand. We need those numbers, so anything that could be done to get those numbers out to the citizens and let them know that people are in fact recovering from this, I would greatly appreciate that. For the job you guys are doing, amazing. I saw two helos land in close proximity to my house over the last two days, doing airlifts out. Okay. KG Alert's blowing up, I got the active 911. You guys have been busy and with the resources you have and having to deal with this and running an EOC, it's amazing. It's actually inspiring what you guys are able to do, so thank you very, very much.

Mr. Granger:

I had a quick question. Obviously, with the current situation going on it's taken a lot of your time. What about more traditional cases that you respond to, like structure fires or EMS to vehicle accidents? Are you seeing those go up, seeing them go down? Is it staying the same? Is it same kind of workload with all of this current emergency going on as well on top of it or is any of it declining or increasing, some of those other things? More people at home, more incidents going on?

Chief Moody:

Yeah. That's a great question and it appears that it's pretty steady. I wouldn't say it's unusually busy. We typically have peaks and valleys

of... some days it's a handful of calls. Other days, you make up for it by getting four in a half hour. I haven't seen anything trending yet. If we're in this still with these stay at home orders this time next month, we could probably see some trending at that point, but haven't seen anything. I mean, like Chief Lynd had said and that's a thing I've discussed with Dr. Young as well with others is our normal everyday business has not stopped because of COVID-19. We're still responding to house fires. We're still in wildfire season. That doesn't end till this month. We've had some significant brush and woods fires that we've responded to. We still have people with broken bones and all different types of medical illness, strokes and overdoses and these things happen and it certainly just adds to the stressor environment of dealing with certainly a global pandemic on top of it. That's what we're kind of seeing. It's that the normal calls certainly are not going away. Mr. Bueche, to your point, I certainly agree. That's a lacking that we're not even seeing really at a good national level from getting from a true vetted source. I've heard as recently as this afternoon that we had over 20 something thousand in Virginia that's recovered, but I don't see that reported on through VDH. We have put the request in from our regional area health district. Those are numbers that we would like to track so we can show and compare that difference.

Mr. Granger: Thank you. I really appreciate you guy's professionalism. Thank you for taking care of all of this.

Chief Moody: Yeah.

Ann Cupka: Madam Chair, do you mind if I ask a couple of questions?

Cathy Binder: Go right ahead.

Ann Cupka: Thank you. First, I want to say I love the dashboard. Thank you so much for doing that. Really useful tool. Can you confirm for us... and I think I'm reading it right. When you're reporting our numbers in King George County, you're using the data that Rappahannock Area Health District is providing us daily, right?

Chief Moody: That's correct.

Ann Cupka: At times, I just want to make sure that the public understands, that is differing from what Virginia Department of Health is putting on the state website. We're still tracking nine here locally from our health district, but it says ten on the website.

Chief Moody: That's right and what the accurate number is, is what's coming from the area health district.

Ann Cupka: From the local office.

Chief Moody: That's correct.

Ann Cupka: Thank you.

Chief Moody: We have noted that those discrepancies. We personally have brought it to their attention as well as others. The Virginia Department of Health is aware of that, that discrepancy. Typically if we saw a discrepancy, we would see it be ours are higher, but theirs are lower. It shouldn't be theirs are higher and ours are lower. There is some disconnect there and they're working to remedy that. The numbers that we are providing are the accurate numbers from the Rappahannock Area Health District and that's what's being posted on the dashboard.

Ann Cupka: Got you and then one thing with regard to, you mentioned, using some volunteers to help the schools distribute lunches and so forth. I really appreciate that. If you find later that you need some more bodies, I was on a YMCA call right before this meeting and they're going to be hiring back some of their staff through the Paycheck Protection Program. Since they're not able to offer the programs that they have been, they may be willing to divert their staff to do some community service-type projects. If you all have a need for that, please keep them in mind. I'm also being told they're working on scheduling American Red Cross blood drive at every branch. You'll probably be getting some more information about that going forward. Thank you all. I have a question. Is Sheriff Giles still online, sir? Are you online, Sheriff Giles? Can you hear me Sheriff--?

Sheriff Giles: Yes ma'am. I am. Yes ma'am. I am.

Ann Cupka: Thank you sir. I wanted to say thank you to your department as well for all that you're doing. Question for you. I'm hoping maybe you're seeing a decrease in motor vehicle crashes, because there should be fewer people on the road. I don't know. Can you speak about that at all?

Sheriff Giles: Yes ma'am. There definitely is a decrease in the motor vehicle crashes over the past couple weeks and I've also recommended that the deputies slack off on the traffic stops as well, but the crashes and the traffic as a whole has definitely decreased. Yes ma'am.

Ann Cupka: Well, that's good news. In a way, I suppose. My other question though, are you finding that you're running more calls for service for things such as domestic disputes or any of that type of call for service, because let's face it, people are home a lot more together and maybe they don't want to be? Can you speak to that at all?

Sheriff Giles: I would have to agree with Chief Moody as far as everything's been kind of status quo. I ran the numbers for the last three months and we are... in January we ran 29 domestics and in March we ran 26. February was definitely lower than the other two, but there's no real huge spike of cabin fever.

Ann Cupka: That's good news too. If I could just ask both of your departments in your messaging that you continue to put things out. Not just physical health, washing your hand, social distancing and so forth, but mental health resources that we have available to the community. Domestic violence resources, child abuse resources, because let's face it, people are going to be cooped up for a long time and we might run into some other problems. Just my two cents. Thank you to both of your departments for everything you're doing to keep us all safe and healthy.

Male Speaker: Thank you.

Sheriff Giles: Yes ma'am. We will definitely put out that service... for the people that are feeling cabin fevered and with the Depression. I'll get that out tomorrow.

Ann Cupka: Thanks very much.

Cathy Binder: Mr. Stonehill, before I make comments, do you have anything? Did we lose him again?

Mr. Granger: No. He's just muted at the moment. Hang on.

Cathy Binder: I'll give him an extra second.

Dr. Young: You can go ahead ma'am--

Cathy Binder: Stonehill...

Dr. Young: You can go ahead ma'am. We're going to try coordinate with Mr. Stonehill in unmuting his microphone.

Cathy Binder: All right. I'll try again real quickly. I want to thank our Sheriff's Department and our Fire & EMS for all they do. I do love that dashboard and I wish we could have more of that data often, especially [1:46:22

inaudible] that's a lot of **[1:46:24 inaudible]** traffic. People that live in other areas probably shop at Walmart or they come over the bridge, or they might work in our community and they go somewhere else. If somebody has that, they can then spread it to a lot of other people. Having more of that data so people are aware is really vitally important. I just want to thank you as always for all you do. Do we have Mr. Stonehill?

Mr. Stonehill: Can you hear me?

Cathy Binder: I can hear you now. Go ahead.

Mr. Stonehill: All right, there you go. Chief, I just wanted to say thank you very much for all that you guys are doing. It think about the crews... every time I **[1:47:03 inaudible]** I think about those guys. I certainly appreciate everything that you all are doing. I'm also going to jump on where Mr. Bueche was saying if we can really concentrate on getting us recovery rates, that also gives us information and if we can get that out as maybe some... a little bit of sunshine on this, except outside of all the doom and gloom that we're hearing, if we can get some recovery rates, that would be great. Not sure how for you all to do that, but if you could and to be able to share them with us, the Board and also with the Sheriff's Office as well, it gives everybody a little brightness in their day.

Cathy Binder: I would wholeheartedly agree with that.

Mr. Stonehill: Just also wanted to say while Sheriff Giles is there on the phone, I think about you guys all the time. I worry about all the guys and if I can give **[1:48:12 inaudible]** Lieutenant **[1:48:14 inaudible]** and his wife and say thank you very much for having them make those mask for you guys. They're not the greatest, but **[1:48:22 inaudible]**. That's it.

Male Speaker: Appreciate it. Thank you.

Cathy Binder: Thank you so much.

Chief Moody: Madam Chair, real quick. One thing I want to add is the goal of this dashboard... I mention this because several of you had said you liked that product. The goal of that was to have a one quick snapshot of information that we're pulling together from multiple sources. Chief Lynd gets all the credit for that. That's his work product and certainly everybody's working as a team under these challenging times. We're going to try to get that recovered information. That hasn't fallen on deaf ears, so yeah. Thank you.

Cathy Binder: Thank you. Thank you sheriff and Chief Lynd. All right, Mr. Stonehill, before we close this meeting, do you want to give your board report?

Mr. Stonehill: Sure, if I can.

Cathy Binder: Go right ahead.

Mr. Stonehill: I was doing some research here online. [1:49:43 inaudible] app, which I wasn't privy to about muting and unmuting yourself, so that's why I'm doing it here via phone. Let me find the board report. Besides talking to all the constituents and some people were calling and emailing, answering everything, back on March 25 I called in on town hall with Rob Wittman and doctors from The River Side to hear the latest info on what our area is doing to fight the COVID-19. Then when everyone else, we did, we called in and the rest... a few of us called in and spoke. We listened to the Whitehouse briefing that same day. Tuesday, March 31, I attended our second budget work session via computer, which worked very well. I heard from Dr. Benson about the school's budget and obviously all of our budgets, including the state and county's and everybody's budgets are going to have to be redone from where we were.

April 1, called in to another town hall meeting at Mr. Wittman's office and they had a guest speaker from the SBA and they talked about loans for businesses to help with the impact of being shut down. Then logged into a Facebook town hall for the Mary Washington Hospital virtual town hall and heard a very interesting town hall from their chiefs of operation and chief medical officer. Thursday the 2nd, I called into a NAACP COVID-19 conference, which was hosted by a Dr. Stubs, along with numerous health experts that were on hand. They also included a great booklet on influenza and COVID-19 that was put out by Dr. Stubs and it's probably the best information that I have seen so far. I mean, it's everything from the flu to COVID-19 to everything else. It's a very long PowerPoint presentation and it had everything to do with the virus, how to submit claims for your insurance and also goes into the importance of a healthy life, eating vitamins and eating well to have your own immune system do its thing to fight this. I do have a copy. If anybody's interested in it, they can reach out to me and I can forward it on to them.

April 3, called into another town hall meeting at Mr. Wittman's office and then yesterday along with Ms. Cupka, Mr. Granger, we were at the King George Sheriff's Office for the dedication to the Canine Kennel to

retired Sheriff Steve Dempsey. Since he was our first canine officer here in King George it was great to have the kennel dedicated to him and all his service to the county. All of his years in service is greatly appreciated. That's it. I can get back here. Okay.

Cathy Binder: All right. Do we have a motion of adjournment?

Mr. Granger: I move to adjourn until April 8 at 6 PM in the boardroom.

Mr. Bueche: Second.

Cathy Binder: Do we have second?

Mr. Beuche: I second it.

Ann Cupka: Yes Madam Chair, Mr. Bueche second it.

Cathy Binder: For the discussion, I just want to make everybody-- What was that? I was just going to say, for discussion I just want to make everybody aware online that after this meeting adjourns, in five minutes we'll reconvene for the Service Authority Meeting. No discussion, all in favor.

All: Aye.

Cathy Binder: Any nays? Chair votes, aye. The Board of Supervisors' meeting is adjourned. Thank you everyone that attended. In five minutes the Service--

[END OF TRANSCRIPT]